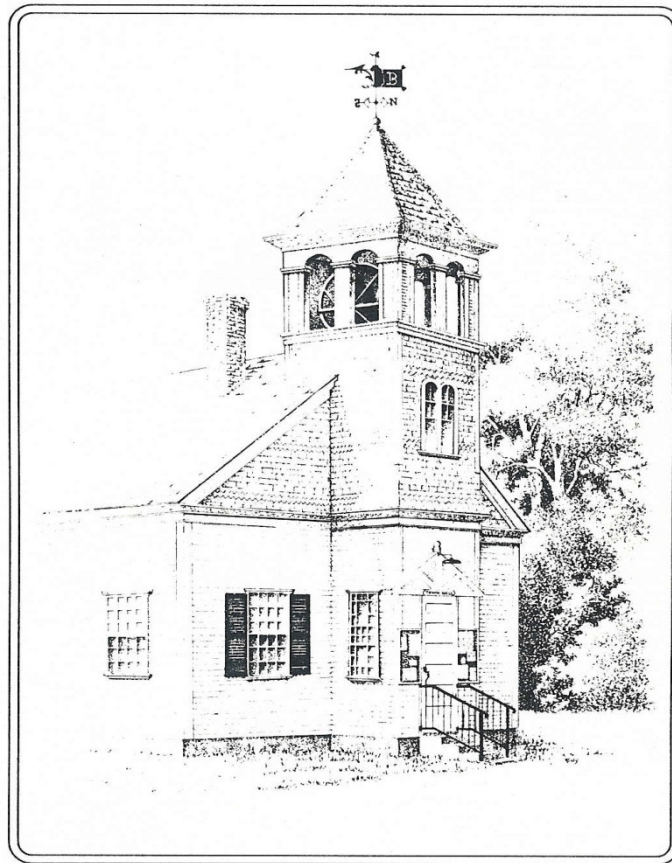


**ANNUAL REPORTS  
OF THE TOWN OFFICERS**

**BROOKFIELD, NEW HAMPSHIRE**

**2013**



For the fiscal year ending December 31, 2013

Vital Statistics for 2013

**Annual Reports  
of the  
Town Officers**

**Brookfield  
Carroll County  
New Hampshire  
2013**

**Fiscal year ending December 31, 2013**

**Vital Statistics for 2013**

**Town Office Building  
267 Wentworth Road  
Brookfield, NH 03872  
(603) 522-3688 / Fax (603) 522-6245  
[www.brookfieldnh.org](http://www.brookfieldnh.org)**

**Emergency Telephone Number**

**911**

Fire, Police and Ambulance

**Selectmen Hours**

Office – 08:30 A.M. to 12:30 P.M. – 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> Fridays

Meeting – Tuesday 6:30 P.M. – 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays

Town Office Building

**Town Clerk Hours**

Monday 11:00 A.M. to 6:00 P.M.

Tuesday 8:30 A.M. to 1:00 P.M.

Town Office Building

**Tax Collector Hours**

10:00 A.M. to 2:00 P.M. – 2<sup>nd</sup> and 4<sup>th</sup> Fridays

Town Office Building

**Assessor Hours**

Wednesday 8:30 A.M. to 12:30 P.M.

Town Office Building

**Building Inspector / Code Enforcement Officer Hours**

Thursday 8:30 A.M. to 12:30 P.M.

Town Office Building

**Planning Board Meeting**

Second Monday of Each Month 6:30 P.M.

Town Office Building

**Conservation Commission Meeting**

First Wednesday of Each Month 6:00 P.M.

Town Office Building

**Agricultural Commission Meeting**

First Monday of Each Month 7:00 PM

Town Office Building

**Heritage Commission Meeting**

Second Wednesday of Each Month 7:00 PM

Town Office Building

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## **Dedication**



**1: Tom Hill**

This year's town report is dedicated to a person who gives countless hours of his time to his community. Tom Hill's tireless efforts on many fronts have touched the lives of all the residents of Brookfield. He has lived in Brookfield for seven years, and has been married to his lovely wife Jackie for 53 years; he has two children and three grandchildren.

Tom was born and raised in Delmar, N.Y. He graduated from Bethlehem High School and attended Tufts University. He has worked as a mechanic, bus driver and then for the 25 years for the State of N.Y. Department of Transportation as a bus inspector. He retired in 2001. He enjoys relaxing with the Bearded Wonders and working in his workshop.

A sampling of his many contributions to his community is listed below:

He has volunteered countless hours helping to expand the TRAC (Trails, Rails Action Committee) recreational trail system from Sanbornville's Turntable Park to Clark Road in Brookfield. He looks forward to the completion of this phase of the project.

On a cold January day, you could find Tom in the unheated Schoolhouse, helping the Heritage Commission move a vast number of items from the Schoolhouse into temporary storage to allow renovations to be done.

Tom has adopted many of the 70 plus forgotten graveyards scattered around the town. If Tom saw a need, he would be there, cutting brush and limbs and mowing the lawns. His deeds showed respect to those interred, none of whom he knew.

Setting up the voting booths would seem to be a simple chore, but never is. Tom would arrive on the scene, chuckle at the attempts being made, and would quickly recognize the errors and rectify the situation.

Tom is a regular attendee of Selectmen's meetings, and serves on both the Conservation and Road Committees.

Thanks, Tom Hill, for all that you do for Brookfield. Your commitment to our town is appreciated and we proudly dedicate the 2013 Town Report in your honor.

### **Brookfield Town Cane**

On August 2, 1909, Mr. Edwin A. Grozier, Publisher of the newspaper The Boston Post, sent a gold-headed ebony cane to the Boards of Selectmen of 700 towns (no cities included) in New England, with the request that it be presented with the compliments of The Boston Post to the oldest male citizen of the town, to be used by him as long as he lived (or moved from the town), and at his death, be handed down to the next oldest citizen of the town. The cane would belong to the town and not the man who received it. These Post canes were an advertising ploy aimed at increasing the paper's circulation. Until the 1930s the canes were given only to men; at that time, women also became eligible.

The original canes were all made by J.F. Fradley and Co., a New York manufacturer, from ebony shipped in seven-foot lengths from the Congo in Africa. They were cut to cane lengths, seasoned for six months, turned on lathes to the right thickness, coated and polished. They had a 14-carat gold head two inches long, decorated by hand, and a ferruled tip. The head was engraved with the inscription, — Presented by the Boston Post to the oldest citizen of (name of town) — "To Be Transmitted". The Board of Selectmen was to be the trustees of the cane and keep it always in the hands of the oldest citizen.

In 1986, the tradition of the Brookfield Town Cane, an outgrowth of the Boston Post Cane, was instituted. The original cane was lost, as have been many of the other 700 canes originally presented in 1909. Each town developed its own protocol for presentation, but always the cane was passed along to the next oldest citizen of the town. The Brookfield Town Cane, too, celebrates the town's oldest resident:

*"Whereas, the townspeople of Brookfield, New Hampshire have commissioned the Brookfield Town Cane to publicly recognize the one person residing within the town's borders who has attained the greatest age with at least twenty-five of those years as a resident of Brookfield."*

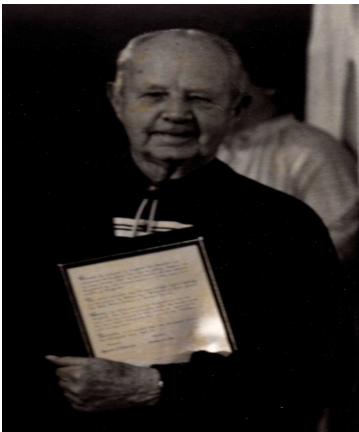
The Brookfield selectmen had our cane crafted from walnut by Bill Syer, who used a baluster from the old Shortridge farm. Mr. Syer also designed and made the case that holds the cane. The

pewter head was designed and fashioned by Ted White, master pewterer, of Stoneham Corner. The current town cane is displayed in its case at the Town Office Building.

The holders of the Town Cane have been:

- 1) Reginald “Reggie” Wentworth – 1986 – 1994
- 2) Aurore Cossette – 1994 – 1996
- 3) Elinor Albro – 1996 – 1999
- 4) Charles Buckland – 2000 – 2003
- 5) Virginia “Ginny” Wentworth – 2003 – 2009
- 6) Doris Kurth – 2009 – Present

*I asked each of the families of the Town Cane holders to write something about their loved ones. Here is the information I have received:*



**2: Reggie Wentworth**

**1) Reginald “Reggie” Wentworth** The first Town Cane was presented to Reginald “Reggie” Wentworth. Reggie was born on June 5, 1901, in Sanbornville. Reggie’s family moved to Brookfield when he was a young child. He attended the Stoneham School, one of the five located in the town. Reggie recalled special trips to Sanbornville with his grandfather, Joseph Smith Wentworth. They traveled in a two-wheeled carriage drawn by a horse that was his grandfather’s special “pet”. Those trips took the entire day, but the 10 cents worth of chocolate that Reggie was allowed to buy made the trip worthwhile. For high school he would walk from Stoneham Corner over to Fernald Crossing and catch the train to Wolfeboro to attend Brewster Free Academy.

Reggie always enjoyed describing a form of communication between the families on Stoneham Road. His grandfather would hang a black coat from an upstairs window as a sign that someone was needed for a chore at the house.

Reggie started working for New England Mutual Life Insurance Company in 1921 as a messenger and worked his way up to the actuarial department. In 1942 he joined the U. S. Army and served for two years. He returned to New England Life in 1944 in the claim department. In 1967 he retired from the company after working for them for over 45 years. He retired to his grandparents’ home in Brookfield which he purchased in the early 1940s. In his retirement years he enjoyed a garden as well as a walk in the woods or sitting under the maple trees at the back of his home, Maplecrest.

**2) Aurore Cossette** was the second holder of the Town Cane. She was the mother of Paul Cossette who owned much land in town. She was married to Ludger Cossette, and lived in the Willey house on Moose Mountain Road.





**3: Elinor Albro with Selectman  
Robert Heinlein**

**3) Elinor Albro** was the third holder of the Brookfield Town Cane from 1996-1999. She and her husband, Russell, purchased the Clay Farm in 1960 as a summer home, and moved permanently to Brookfield in June of 1966. Elinor was born Elinor Birse in Wollaston, Massachusetts on October 16, 1903. She was graduated from Thayer Academy in Braintree, Mass. in 1922 and Smith College in 1926. Elinor credits her longevity from “sturdy stock” of her parents. Her father emigrated from Aberdeen & Stonehaven, Scotland and her mother hailed from Quincy, Mass. Elinor was an active member of the Wakefield Congregational Church and her artistic talents were often displayed in her fresh and dried floral arrangements. She was also an accomplished

painter, and many of her oil paintings graced the Albro home, Stonehaven Farm, which is one of the oldest homes in Brookfield, circa 1782. (This property is currently part of Tumbledown Farm.) She was also known for her many hand braided rugs that adorned her home. Elinor passed away December 2, 1999.



**4: Buck Buckland**

**4) Charles Buckland**, better known to his friends and family simply as "Buck", held the Town Cane for several years prior to his death in 2003 at the age of 93. Buck and his wife Connie had lived in Brookfield since 1977, having chosen to spend their retirement years here. They had both grown to love this area, Buck having spent many summer vacations in North Wolfeboro and Connie having spent summers in North Wolfeboro since her family had purchased a place there in 1923. Before retiring, Buck had worked for 50 years as an engineer for General Electric in Lynn Massachusetts, and he and Connie had raised their family in the neighboring town of Swampscott. Prior to that, he had spent his childhood and youth in Colorado and had been a star baseball

player for the University of Colorado. He had a lifelong love of sports, especially baseball and downhill skiing, both as a participant and as a fan. He played minor league baseball in the Saint Louis Cardinals organization for several years and once broke up a Satchel Paige no-hitter in the early 1930s. He also had a knack for being present at some of the more memorable events in sports history, including the 1951 playoff homerun of Bobby Thomson for the Giants against the Dodgers, and he was there looking on when Toni Matt the great Austrian downhill skier schussed Tuckerman ravine in 1939. After retiring to Brookfield in 1977 he was active in various town organizations, such as the Planning Board. Having grown up in rural Colorado in the small town of Walsenburg, he loved spending his retirement years in rural New Hampshire. He sometimes expressed the wish that he would live out the last of his days in the large Brookfield farm house overlooking the White Mountains where he and Connie had retired. When he died in April 2003 and passed along the Town Cane, he had achieved that wish.



**5: Virginia Wentworth  
accepting the Town Cane from  
Selectman Bob Russo**

**5) Virginia “Ginny” Wentworth** was the fifth holder of the Town Cane. Ginny was born in 1914 in Milo, Maine. Ginny’s birth was the only one her father was present for and she was born at their home. When she was delivered the doctor held her up and asked her father to spank her. Her father later said it was the only lickin’ she ever got. During her youth the family moved quite a bit since her father was a high school principal. Her high school years were spent in Scituate, Mass. Ginny graduated Salutatorian of her senior class in 1932. During World War II she was a Red Cross Nurse as Mass. General Hospital in Boston. All the men would say “send Virginia to rub my back”.

Ginny worked at New England Mutual Life Insurance Company where she met Reginald. One day he asked her to come in to his office, he wanted to dictate a letter, “Will you marry me?” They were married on Sept. 19, 1943, at Cotton Mountain Church and were the first couple in over 100 years to be married there.

Ginny and Reggie would come up on weekends, summers and holidays from Boston to Brookfield and Maplecrest, their home. They retired here year round in 1968. Ginny and Reg always had a great garden. Her other interests included nature, poetry, writing and playing Bridge. Ginny could frequently be found working on a shell project making small animals or objects out of sea shells she had collected in Florida. She had antique collections of china, fans, hair combs and hat pins.



**6: Doris Kurth**

**6) Mrs. Doris Kurth** is the current holder of the town cane. She has been the holder of the cane since 2009.

Doris was born in Cambridge, Massachusetts, and is currently 96 years old. She was married to her husband, Malcolm for over 60 years. She admits to being his babysitter when he was eight years old – since she was five years older than he was. Doris says he used to tell her “my wuv you”. Malcolm and Doris were married at Mt. Zion Lutheran Church on Newton Street in Boston in 1945.

Malcolm graduated from MIT and worked for many years at GE. Doris used to work in Watertown at Lewando’s Dry Cleaners in the office. They both retired and moved to Brookfield in 1975.

Over the years, Doris was an avid seamstress, making most of her own clothes and even re-making a suit for Malcolm. Malcolm and Doris loved to go dancing. They always had a large garden and Doris remembers doing a lot of canning over the years – she says the vegetables just tasted better than the ones we eat today. She played the organ and still has one in her living room today. Doris was also very good at painting pictures.

Father Edmund Babicz has given Doris the nickname of “TOGB” which stands for “tough old German broad” which she gets a kick out of. She is proud of being born in the United States and of her German heritage. Doris remembers that her mother just missed being a holder of the town cane in Brookfield and so when her picture was taken at the Selectmen’s Meeting in 2009 Doris remembers looking up and thinking “I made it, Mom”. She is proud to be the current holder of the cane.

Each of these Town Cane holders represents the best of the Brookfield spirit, past and present.

## **The Test of Years**

So what’s the point of idle fears?  
Old Brookfield’s stood the test of years –  
Set in granite, framed in oak,  
A sturdy home for hardy folk,  
Who made it through the Civil War,  
Epidemics and a score  
Of fires, floods and hurricanes,  
Earthquakes, blizzards, acid rains.  
Let’s drink a toast to this and more:  
Here’s to 2094!

--Walter Harris, 1994

*This poem was written on the 200th Anniversary of the Town.*

*This information is taken from the website [www.web.maynard.ma.uw/bostonpostcane](http://www.web.maynard.ma.uw/bostonpostcane) and from “Our Yesterdays, the Story of Brookfield, New Hampshire” by Carolyn D. Chase, Editor, published by Queen’s Bay Publishing, Brookfield, New Hampshire, 1999.*

## **Town Officials**

<b>Position</b>	<b>Individual</b>	<b>Term Expires</b> (E=Elected / A=Appointed)
<b>Selectmen</b>	William Nelson, Chair Richard Zacher Brian Robischeau	2014 – E 2015 – E 2016 – E
<b>Administrative Assistant</b>	Jessica Robischeau	A
<b>Agricultural Commission</b>	Ed Nason, Chair Rick Surette Rich Zacher, Selectmen's Rep	2015 – A 2015 – A
<b>Auditors</b>	Marilyn Bushman John Nelson	2014 – E 2015 – E
<b>Ballot Clerks</b>	Frank Frazier Rose Zacher Douglas Vanderpool	A A A
<b>Board of Assessors</b>	Selectmen Avitar Associates of N.E. Inc. Jessica Robischeau, Assessing Clerk	A
<b>Cemetery Trustees</b>	Craig Evans, Chair John Nelson Marilyn Bushman Richard Zacher, Selectmen's Rep.	2014 – E 2016 – E 2015 – E
<b>Code Enforcement Officer</b>	Edward Nason	A

<b>Position</b>	<b>Individual</b>	<b>Term Expires</b> (E=Elected / A=Appointed)
<b>Conservation Commission</b>	Tom Giguere, Chair	2014 - A
	Tom Hill, Vice Chair	2016 - A
	John Nelson	2015 - A
	Richard Peckham	2015 - A
	Terry Jones, Alternate	2015 - A
	Jean Jones	2016 - A
	George Yeager	2016 - A
	Bill Nelson, Selectmen's Rep	
<b>Emergency Management Director</b>		
	Bradford N. Williamson, Director	A
	Bill Nelson, Deputy Director	A
<b>Forest Fire Wardens</b>		
	Bradford N. Williamson, Warden	A
	Janet S. Williamson	A
	Rich Zacher	A
<b>Health Officer</b>		
	Dr. William Marsh	A
<b>Heritage Commission</b>		
	Marilou MacLean, Chair	2015 – A
	Dave Proctor	2014 – A
	Harriet Wilson	2014 – A
	Patricia Golden	2014 – A
	Susan Raban, Alternate	2015 – A
	Brian Robischeau, Selectmen's Rep	
<b>Joint Loss Management</b>		
	Jessica Robischeau	A
	Ed Nason	A
	Marilou Maclean	A
	Rich Zacher, Chair	A
<b>Moderator</b>		
	Dr. William Marsh	2014– E
	Bob Russo, Assistant Moderator	A
<b>Newsletter</b>		
	Susan Jalbert	A

<b>Position</b>	<b>Individual</b>	<b>Term Expires</b> (E=Elected / A=Appointed)
<b>Planning Board</b>	Geary Ciccarone, Chair	2015 – E
	Rick Surette, Vice Chair	2016 – E
	Jim Freeman	2014 – E
	Stephen Michalsky	2014 – E
	Rob Collins	2015 – E
	Ed Comeau	2016 – E
	George Nick, Administrative Assistant	
	Rich Zacher, Selectmen Rep	
<b>Road Agent</b>	T.E.N. Construction	A
<b>Supervisors of Checklist</b>	Adeline Russo	2018 – E
	Carol Leary	2016 – E
	Cheryl Perry	2014 – E
<b>Tax Collector</b>	Diana J. Peckham	2016 – E
	Rose Zacher, Deputy	A
<b>Town Clerk</b>	Virginia A. McGinley	2016 – E
	Jennifer McKown, Deputy	A
<b>Treasurer</b>	Marilou MacLean	2016 – E
<b>Trustees of Trust Funds</b>	Richard Nordin, Chair	2015 – E
	Thomas Lavender	2016 – E
	Thomas Giguere	2014 – E
<b>Welfare Officer</b>	Lynn Watts	A
<b>Webmaster</b>	Virtual Town Hall	A
	Rose Zacher	A
	Jessica Robischeau	A

Position	Individual	Term Expires (E=Elected / A=Appointed)
<b>Zoning Board of Adjustment</b>	Paul Tremblay, Chair	2014 – A
	David Dansereau	2015 – A
	Janet Murfey	2014 – A
	Richard Mauser	2015 – A
	Bill Nelson, Selectmen's Rep	
	Jessica Robischeau, Secretary	
<b>Animal Control Officer</b>	Fred Guldbrandsen	
<b>Fire Chief</b>	Todd Nason	
<b>Police Chief</b>	Kenneth Fifield	



**7: Stage of Town House**

## **Our Representatives – Federal and State**

### **Governor of New Hampshire**

Gov. Maggie Hassan

### **US House Representative**

#### **Carol Shea-Porter**

Office: 33 Lowell Street Manchester, NH 03101

**Phone:** 603- 641-9536   **Fax:** 603- 641-9561

### **US Senators**

#### **Kelly Ayotte – D.C. Office**

144 Russell Senate Office Building  
Washington, D.C. 20510

**Phone:** 202-224-3324

**Fax:** 202-224-4952

#### **Portsmouth Office**

14 Manchester Square, Ste 140  
Portsmouth, NH 03801

603-436-7161

#### **Jeanne Shaheen – D.C. Office**

520 Hart SOB  
Washington, DC 20510

**Phone:** 202- 224-2841

**TTY:** 202- 224-4049

**Fax:** 202 228-3194

#### **Dover Office**

340 Central Ave, suite 205  
Dover, NH 03820

603-750-3004

### **NH State Representatives**

#### ***District 05***

**Tom Lavender** 104 Wentworth Road Brookfield, NH 03872

603-522-6108

**Harry C. Merrow** P.O. Box 94 Center Ossipee, NH 03814

603-539-2109

**Bill G. Nelson** 98 Lyford Road Brookfield, NH 03872

603-522-5279

#### ***District 08***

**Donald S Wright** 160 Sodom Road Moultonborough, NH, 03254

603-544-3700

### **NH State Senate**

#### ***District: 03***

**Jeb Bradley** 630 South Main Street Wolfeboro, NH. 03894

603-387.2365©



**Town of Brookfield**  
**Warrant – Town Meeting March 12, 2013**



*State of New Hampshire*

To the inhabitants of the Town of Brookfield in the County of Carroll in said State qualified to vote in Town affairs.

You are hereby notified to meet at the Town Offices in said Brookfield on Tuesday, the twelfth of March, next, to act upon Articles 1 thru 6 by official ballot. Polls will be open from 1:00 pm to 6:00 pm.

*And* you are hereby further notified to meet at the Town House in said Brookfield on the same day beginning at 7:00 pm to act upon the following Articles 7 through 15.

1. To choose all necessary Town Officers for the coming year - By Ballot.

**RESULTS- *Passed as Read.***

2. Are you in favor of Amendment No. 2 as proposed by the planning board for the town zoning ordinance as follows: delete Articles II, A, 1, b and Article III, E regarding home occupations and replace them with new language which allows home occupations and home based businesses as an accessory use to a residential use without site plan approval provided the home occupation or home based business satisfies several criteria. *The Planning Board recommends this amendment. – By Ballot. (Majority Vote Required).*

**RESULTS- *Passed as Read.***

3. Are you in favor of Amendment No. 3 as proposed by the planning board for the town zoning ordinance as follows: amend Article II, A, 3, d regarding setbacks to exempt farm stand structures of 200 square feet or less from the general setback requirements and instead to allow such structures to be constructed no less than 10 feet from the traveled way (but in any event no closer than the stone wall or the right of way) provided the farm stand does not interfere with site distance. *The Planning Board recommends this amendment. – By Ballot. (Majority Vote Required).*

**RESULTS- *Passed as Read.***

4. Are you in favor of Amendment No. 4 as proposed by the planning board for the town zoning ordinance as follows: delete Article II, A, 2 and replace it with new language which prohibits any use in the Rural-Agricultural District that is not consistent with permitted uses in that district, including but not limited to animal hospitals and kennels, automobile service or filling stations and boarding houses. *The Planning Board recommends this amendment. – By Ballot. (Majority Vote Required).*

**RESULTS- *Passed as Read.***

5. Are you in favor of Amendment No. 5 as proposed by FEMA for the town zoning ordinance as follows: the deletion of Article IX, A, 7, 31, 32, 33, 34, including a portion of 29 and Article IX, G6, – and additions, including the following: (1) inserting a definition of “Flood Insurance Study” in Article IX, A, 9, (2) references to the North American Vertical Datum in Article IX, A, 19 and 30, (3) a clarification of water surface elevation in Article IX, A, 23, (4) inserting references regarding Section D and G2b in Article IX, A, 29 and (5) inserting a definition of highway use of a recreational vehicle in Article IX, G4. *The Planning Board recommends this amendment to be placed on Ballot. – By Ballot. (Majority Vote Required).*

**RESULTS- *Passed as Read.***

6. Are you in favor of the adoption of Amendment No. 6 as proposed by petition for the town zoning ordinance, as follows: Add a new Section D in Article II to create a Recreational Resort Campground and Town Beach Access Zone on Brookfield Tax Map 29, Lot 7 and Brookfield Tax Map 28, Lots 28-2 and 28-2A; Section D allows a recreational resort campground on approximately two hundred (200) acres of land located between Tumbledown Dick Road, Kingswood Lake/Cook’s Pond and Meade Dam Road, and provides access for residents of the Town of Brookfield to a lake beach and associated parking and bathroom/changing facilities at a to be designated area in the approved recreational resort campground; Section D requires sites for each cabin or cottage to be not less than one thousand five hundred (1,500) square feet in size and to be located no closer than fifty (50) feet to the lot line of any lot abutting the Recreational Resort Campground and Town Beach Access Zone and further requires that each cabin or cottage have a maximum ground floor area of four hundred (400) square feet; Section D requires internal setbacks of not less than ten (10) feet from any internal road and that cabins and cottages be setback not less than twenty (20) feet from any other cabin or cottage and not less than seventy five (75) feet from any pond, lake, stream, brook, watercourse, marsh, or seasonally wet area; further, Section D provides that the maximum number of sites allowed in the Recreational Resort Campground and Town Beach Access Zone shall be determined in accordance with state septic and water supply rules and regulations. *(By Petition) The Planning Board does not recommend this amendment. Two Planning Board members were in favor of recommending the amendment and two were opposed to it. – By Ballot (Majority Vote Required).*

**RESULTS- *Not Passed***

7. Per RSA 35:15, to see if the municipality will vote to appoint the Selectmen as agents to expend from the Town Cemetery Capital Reserve Fund previously established in 2003. *The Selectmen recommend this appropriation. (Majority Vote Required).*

**RESULTS- *Passed as Read.***

8. To see if the Town will vote to raise the hourly wage from \$7.25 per hour to \$9.00 per hour for the members of the Supervisor of the Checklist for services performed. If this article passes, \$9.00 per hour will be the compensation for the members of the Supervisor of the Checklist in the operating budget. *The Selectmen recommend this appropriation. (Majority Vote Required).*

**RESULTS- *Passed as Read.***

9. To see if the Town will vote to raise and appropriate the sum of \$65,000 to be added to the Road and Bridge Repair Capital Reserve Fund. *The Selectmen recommend this appropriation. (Majority Vote Required).*

**RESULTS- Passed as Read.**

10. To see if the Town will vote to raise and appropriate the sum of \$43,000 for the major repair of Town Roads and to fund this appropriation by authorizing the withdrawal of said sum from the Road and Bridge Repair Capital Reserve Fund. *The Selectmen recommend this appropriation. (Majority Vote Required).*

**RESULTS- Passed as Read.**

11. To see if the Town will vote to raise and appropriate the sum of \$500 to be added to the Conservation Fund. *The Selectmen recommend this appropriation. (Majority Vote Required).*

**RESULTS- Passed as Read.**

12. To see if the Town will vote to raise and appropriate the sum of \$500 to be added to the Heritage Fund. *The Selectmen recommend this appropriation. (Majority Vote Required).*

**RESULTS- Passed as Read.**

13. To see if the Town will vote to raise and appropriate the sum of \$1,250.00 to be added to the Capital Reserve Fund known as the Town Cemetery Fund. *The Selectmen recommend this appropriation. (Majority Vote Required).*

**RESULTS- Passed as Read.**

14. To see if the Town will vote to raise and appropriate \$8,000.00 to be added to the Property Re-Evaluation Expendable Trust Fund. *The Selectmen recommend this appropriation. (Majority Vote Required).*

**RESULTS- Passed as Read.**

15. To see if the Town will vote to raise and appropriate the Selectmen's recommended sum of \$ 633,719 for the Town Operating Budget. Said sum does not include special or individual articles addressed in this Warrant. *The Selectmen recommend this appropriation. (Majority Vote Required).*

**RESULTS- Passed as Read.**

**Town of Brookfield**  
**Warrant – Town Meeting March 11, 2014**



*State of New Hampshire*

To the inhabitants of the Town of Brookfield in the County of Carroll in said State qualified to vote in Town affairs.

You are hereby notified to meet at the Town Offices in said Brookfield on Tuesday, the eleventh of March, next, to act upon Articles 1 thru 3 by official ballot. Polls will be open from 8:00 am to 7:00 pm.

*And* you are hereby further notified to meet at the Town House in said Brookfield on the same day beginning at 8:00 pm to act upon the following Articles 4 through 13.

1. To choose all necessary Town Officers for the coming year – *By Ballot.*
2. Are you in favor of Amendment No. 1 as proposed by the planning board for the town zoning ordinance as follows: add minimum lot requirements for lots in the Recreational Zone. Minimum lot size shall be 10 acres; minimum frontage shall be 250 feet; and setbacks shall be 40 feet side and rear, 50 feet from right of way, and 75 feet from water. *By Ballot. (Majority Vote Required)*
3. Are you in favor of Amendment No. 2 as proposed by the planning board for the town zoning ordinance as follows: add a definition of caretaker dwelling in the Recreational Zone requiring the dwelling to be related to the use of the recreational property, limiting lot to one such dwelling, establishing a minimum ground floor area of 864 square feet, and requiring site plan approval for such dwellings. *By Ballot. (Majority Vote Required)*
4. To see if the town will vote to authorize the selectmen to grant an easement burdening Brice Drive to Samuel & Barbara Holt MAP 10 AND LOT 31, to allow Samuel & Barbara Holt to retain their well, which was inadvertently located within the right of way. Granting of this easement will in no way interfere with the public's use of the road or the town's ability to maintain the road. *The Selectmen recommend this article. (Majority Vote Required)*
5. To see if the Town will vote to raise and appropriate the sum of \$65,000 to be added to the Road and Bridge Repair Capital Reserve Fund previously established. *The Selectmen recommend this appropriation. (Majority Vote Required)*
6. To see if the Town will vote to raise and appropriate the sum of \$94,000 for the major repair of Town Roads and to fund this appropriation by authorizing the withdrawal of

said sum from the Road and Bridge Repair Capital Reserve Fund created for that purpose. *The Selectmen recommend this appropriation. (Majority Vote Required)*

7. To see if the Town will vote to raise and appropriate the sum of \$500 to be added to the Conservation Fund previously established. *The Selectmen recommend this appropriation. (Majority Vote Required)*
8. To see if the Town will vote to raise and appropriate the sum of \$500 to be added to the Heritage Fund previously established. *The Selectmen recommend this appropriation. (Majority Vote Required)*
9. To see if the Town will vote to raise and appropriate the sum of \$1,250 to be added to the Capital Reserve Fund known as the Town Cemetery Fund previously established. *The Selectmen recommend this appropriation. (Majority Vote Required)*
10. To see if the Town will vote to raise and appropriate \$8,350 to be added to the Property Re-Evaluation Expendable Trust Fund previously established. *The Selectmen recommend this appropriation. (Majority Vote Required)*
11. To see if the Town will vote to raise and appropriate \$2,000 to be added to the Town Building Office Equipment Expendable Trust Fund previously established. *The Selectmen recommend this appropriation. (Majority Vote Required)*
12. To see if the town will vote to authorize the selectmen to swap property taken by tax deed located in the Welton in Brookfield (Drew Farm) subdivision at Map 18, Lot 4, Sublots B and C, for other lots in the subdivision, specifically Map 18, Lot 4, Sublots Q and/or M, for use as a new town cemetery. *The Selectmen recommend this article. (Majority Vote Required)*
13. To see if the Town will vote to raise and appropriate the Selectmen's recommended sum of \$717,388 for the Town Operating Budget. Said sum does not include special or individual articles addressed separately in this Warrant. *The Selectmen recommend this appropriation. (Majority Vote Required)*

William Nelson \_\_\_\_\_ Date \_\_\_\_\_

Richard Zacher \_\_\_\_\_ Date \_\_\_\_\_

Brian Robischeau \_\_\_\_\_ Date \_\_\_\_\_

## Proposed Town Budget – 2014

(Warrant Articles Included)

<b>Town Account Number</b>	<b>Description</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Warrant #</b>	<b>2014 Proposed</b>
<b><i>REVENUE</i></b>					
<b>3110</b>	<b><i>Property Taxes</i></b>				
3110.110	Property Tax		1,706,996		
3110.130	Overpayment Refunds/Abatement				
3115.100	Lien Redemptions		58,442		
3110.150	Property Taxes - Other				
	<b><i>Total Property Taxes</i></b>		<b>1,765,438</b>		
<b>3120</b>	<b><i>Land Use Change Tax</i></b>				
3120.100	Land Use Taxes	1,000	0		5,000
	<b><i>Total Land Use Change Tax</i></b>	<b>1,000</b>	<b>0</b>		<b>5,000</b>
<b>3185</b>	<b><i>Yield/Excavation Taxes</i></b>				
3185.100	Yield/Excavation Taxes	10,000	6,863		8,000
	<b><i>Total Yield/Excavation Taxes</i></b>	<b>10,000</b>	<b>6,863</b>		<b>8,000</b>
<b>3189</b>	<b><i>Other Taxes</i></b>	<b>0</b>	<b>0</b>		<b>0</b>
<b>3190</b>	<b><i>Penalties &amp; Interest</i></b>				
3190.100	Yield Tax Interest	100	144		100
3190.110	Property Tax Interest	3,000	9,439		5,000
3190.120	Lien Interest	2,000	5,671		2,000
3190.150	Other Interest & Penalty		0		
	<b><i>Total Penalties &amp; Interest</i></b>	<b>5,100</b>	<b>15,255</b>		<b>7,100</b>
<b>3220</b>	<b><i>Motor Vehicle Permit Fees</i></b>				
3220.100	Motor Vehicle Permits	99,000	110,538		100,000
	<b><i>Total Motor Vehicle Permit Fees</i></b>	<b>99,000</b>	<b>110,538</b>		<b>100,000</b>
<b>3230</b>	<b><i>Building Permits</i></b>				
3230.100	Building Permits - Construction	3,500	3,977		3,500
3230.110	Building Permits - Other	500	590		500
	<b><i>Total Building Permits</i></b>	<b>4,000</b>	<b>4,567</b>		<b>4,000</b>
<b>3290</b>	<b><i>Other Licenses, Permits &amp; Fees</i></b>				
3290.100	Dog Licenses	1,000	922		1,000
3290.101	Dog License Fines		179		0
3290.110	Transfer Station Permits	300	395		5,000
3290.120	Misc. State Licenses		350		
	<b><i>Total Other Licenses, Permits &amp; Fees</i></b>	<b>1,300</b>	<b>1,846</b>		<b>6,000</b>
<b>3292</b>	<b><i>Planning &amp; ZBA</i></b>	<b>1</b>	<b>1,553</b>		<b>1</b>

Town Account Number	Description	2013 Budget	2013 Actual	2014 Warrant #	2014 Proposed
<b>3351</b>	<b>Shared Revenue Block Grant</b>	<b>0</b>	<b>120</b>		<b>0</b>
<b>3352</b>	<b>Rooms &amp; Meals Tax Dist.</b>	<b>30,000</b>	<b>31,794</b>		<b>30,000</b>
<b>3353</b>	<b>Highway Block Grant</b>	<b>22,000</b>	<b>27,830</b>		<b>20,000</b>
<b>3359</b>	<b>Other State Grant &amp; Reimbursement</b>	<b>0</b>	<b>450</b>		<b>0</b>
<b>3501</b>	<b>Sale of Municipal Property</b>	<b>100</b>	<b>640</b>		<b>100</b>
<b>3502</b>	<b>Interest on Investments</b>	<b>300</b>	<b>625</b>		<b>500</b>
<b>3503</b>	<b>Town Owned Property-Income</b>	<b>0</b>	<b>0</b>		<b>0</b>
<b>3508</b>	<b>Contributions &amp; Donations</b>	<b>0</b>	<b>0</b>		
<b>3509</b>	<b>Misc. Income</b>	<b>0</b>	<b>20,757</b>		<b>0</b>
<b>3901</b>	<b>Re-Purchase of Conveyed Property</b>		<b>0</b>		<b>0</b>
<b>3915</b>	<b>Transfer from Capital Reserve</b>				
3815.400	Road & Bridge Repair	43,000	43,000	<b>#6</b>	94,000
3915.600	Scholastic Fund	750	0		0
	<b>Total Transfer from Capital Reserve</b>	<b>43,750</b>	<b>43,000</b>		<b>94,000</b>
<b>3916</b>	<b>Transfer from Trust &amp; Agency</b>	<b>0</b>	<b>0</b>		<b>0</b>
<b>Total Revenue</b>		<b>216,551</b>	<b>2,031,275</b>		<b>274,701</b>

## EXPENSES

### GENERAL GOVERNMENT

<b>4130</b>	<b>Executive</b>			
4130.101	Selectmen's Salary	15,000	15,000	15,000
4130.102	Board Secretary Salary	4,000	4,246	4,500
4130.200	Board Expenses	1,600	717	1,000
4130.205	Selectmen's Expenses	900	900	1
4130.210	Office & Computer Supplies & Equipment	2,400	1,388	2,000
4130.300	Public Notices	300	392	300
4130.800	Town Meeting Expenses	2,000	918	2,000
4130.350	Town Contracts - IT	2,700	3,421	6,000
4130.400	Perambulation of Town Lines	900	0	1
	<b>Total Executive</b>	<b>29,800</b>	<b>26,982</b>	<b>30,802</b>

Town Account Number	Description	2013 Budget	2013 Actual	2014 Warrant #	2014 Proposed
<b>4140-4149</b>	<b><i>Election, Registration &amp; Vital Statistics</i></b>				
4140	Registration, Vital Statistics				
4140.101	Salary - Town Clerk	13,000	13,000		13,000
4140.102	Salary - Deputy Town Clerk	1,620	2,980		1,800
4140.200	Expenses	750	877		750
4140.210	Software - Clerkworks	258	258		258
4140.270	Mileage	1,000	545		1,000
4140.310	Dues & Workshop	650	511		650
	<b>Total Registration, Vital Statistics</b>	<b>17,278</b>	<b>18,170</b>		<b>17,458</b>
4141	Supervisor of the Check List				
4141.101	Salaries	750	527		2,250
4141.200	Expenses	150	0		275
4141.270	Mileage	200	0		200
4141.300	Public Notices	400	122		400
	<b>Total Supervisors of the Check List</b>	<b>1,500</b>	<b>648</b>		<b>3,125</b>
4142	Elections				
4142.101	Salaries-Moderator, Election Officials	225	145		900
4142.200	Expenses	1	0		1
4142.270	Mileage	1	0		1
4142.300	Public Notices	1	0		1
4142.310	Dues & Workshop	20	0		20
	<b>Total Elections</b>	<b>248</b>	<b>145</b>		<b>923</b>
	<b>Total Election, Registration &amp; Vital Statistics</b>	<b>19,026</b>	<b>18,963</b>		<b>21,506</b>
<b>4150-4157</b>	<b><i>Financial Administration</i></b>				
4150	Treasurer				
4150.100	Salary - Treasurer	5,000	5,000		5,000
4150.200	Expenses	475	848		500
4150.210	Software	600	565		600
4150.310	Dues & Workshop	275	40		250
	<b>Total Treasurer</b>	<b>6,350</b>	<b>6,453</b>		<b>6,350</b>
4151	Tax Collector				
4151.100	Salary - Tax Collector	12,500	12,500		12,500
4151.102	Salary - Deputy Tax Collector	800	854		1,000
4151.200	Expenses	1,852	1,745		614
4151.210	Software	1,370	1,397		1,550
4151.250	Tax Lien Searches	750	400		750
4151.270	Mileage	350	679		500
4151.310	Dues & Workshop	700	397		400
	<b>Total Tax Collector</b>	<b>18,322</b>	<b>17,973</b>		<b>17,314</b>



<b>Town Account Number</b>	<b>Description</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Warrant #</b>	<b>2014 Proposed</b>
<b>4152</b>	<b>Assessor/Assessor Clerk</b>				
4152.100	Salary - Assessor Clerk	3,000	2,842		3,300
4152.200	Expenses	600	0		600
4152.210	Software	1,319	1,345		1,319
4152.270	Mileage	170	0		170
4152.310	Dues & Workshop	110	163		325
4152.320	Tax Map Maintenance	750	750		750
4152.350	Assessor Contract (Avitar)	9,060	8,999		9,060
	<b>Total Assessor/Assessor Clerk</b>	<b>15,009</b>	<b>14,099</b>		<b>15,524</b>
<b>4154</b>	<b>Trustee of the Trust Funds</b>				
4154.100	Salary - Trustee of the Trust Funds	450	450		450
4154.200	Expenses/Dues	50	0		50
4154.310	Dues & Workshop	100	0		100
	<b>Total Trustee of the Trust Funds</b>	<b>600</b>	<b>450</b>		<b>600</b>
<b>4157</b>	<b>Auditing</b>				
4157.100	Salary - Auditing	300	300		300
4157.200	Expenses	25	0		25
4157.350	MS-5	600	575		600
	<b>Total Auditing</b>	<b>925</b>	<b>875</b>		<b>925</b>
	<b>Total Financial Administration</b>	<b>41,206</b>	<b>39,850</b>		<b>40,713</b>
<b>4153</b>	<b>Legal Expenses</b>				
4153.301	Selectmen	6,000	5,036		7,000
4153.302	Planning Board	6,000	1,823		7,000
4153.303	Zoning Board	5,000	0		6,000
	<b>Total Legal Expenses</b>	<b>17,000</b>	<b>6,859</b>		<b>20,000</b>
<b>4160</b>	<b>Revaluation of Property</b>				
4160.100	Salary - Revaluation	1	0		1
	<b>Total Revaluation of Property</b>	<b>1</b>	<b>0</b>		<b>1</b>
<b>4170</b>	<b>Personnel Administration</b>				
4170.100	FICA	5,500	5,561		6,000
4170.200	Worker's Compensation Insurance	2,054	1,205		2,000
	<b>Total Personnel Administration</b>	<b>7,554</b>	<b>6,766</b>		<b>8,000</b>
<b>4191-4192</b>	<b>Planning &amp; Zoning</b>				
<b>4191</b>	<b>Planning Board</b>				
4191.100	Salary - Planning Board Secretary	6,000	7,399		7,500
4191.200	Expenses	300	296		750
4191.250	Planning & Development	1	0		1
4191.300	Public Notices	500	233		300
4191.310	Dues & Workshop	150	130		150
	<b>Total Planning Board</b>	<b>6,951</b>	<b>8,059</b>		<b>8,701</b>

<b>Town Account Number</b>	<b>Description</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Warrant #</b>	<b>2014 Proposed</b>
4192	Zoning Board of Adjustment				
4192.100	Salary - ZBA Administrative Asst.	400	32		400
4192.200	Expenses	400	0		400
4192.300	Public Notices	300	0		300
4192.310	Dues & Workshop	400	0		400
	Total Zoning Board of Adjustment	1,500	32		1,500
	<b>Total Planning &amp; Zoning</b>	<b>8,451</b>	<b>8,090</b>		<b>10,201</b>
<b>4194</b>	<b>General Government Buildings</b>				
4194.100	Salary - Cleaning Personnel	1,200	1,200		1,200
4194.200	Expenses	300	215		300
4194.210	Repairs to Building & Grounds	16,000	22,235		20,000
4194.230	Building & Ground Maintenance	8,000	2,482		8,000
4194.240	Shoveling Snow/Mowing	1,200	1,200		1,200
4194.401	Fuel/Oil, Propane & Electricity	11,000	6,854		7,000
4194.402	Telephone	1,000	810		1,000
4194.404	Internet	1,700	1,520		1,500
4194.500	Town Owned Properties	1	0		1
	<b>Total General Government Buildings</b>	<b>40,401</b>	<b>36,516</b>		<b>40,201</b>
<b>4195</b>	<b>Town Cemetery</b>	<b>200</b>	<b>115</b>		<b>2,200</b>
<b>4196</b>	<b>Insurance</b>	<b>3,000</b>	<b>2069</b>		<b>2,498</b>
<b>4197</b>	<b>Regional Association</b>	<b>1</b>	<b>0</b>		<b>1</b>
<b>4199</b>	<b>Other General Government</b>				
4199.400	Archival - Record Processing	800	100		840
4199.450	Archival Supplies	100	348		160
4199.500	Contingency	1,000	0		50,000
4199.502	Scholastic Recognition	750	0		0
	<b>Total General Government</b>	<b>2,650</b>	<b>448</b>		<b>51,000</b>
<b>PUBLIC SAFETY</b>					
<b>4210</b>	<b>Public Safety</b>				
4211.300	Fire/Police/Ambulance	185,396	185,396		197,602
	<b>Total Public Safety</b>	<b>185,396</b>	<b>185,396</b>		<b>197,602</b>
<b>4225</b>	<b>Forestry</b>				
4225.300	Forestry Inspections	1	0		1
4225.301	Forest Fire Control	50	0		1
4225.302	Forest Fire Management	750	0		1
4225.303	Dry Hydrants	500	0		2,500
4225.500	Truck Maintenance	500	232		1,500
4225.600	Mileage	250	0		1
	<b>Total Forestry</b>	<b>2,051</b>	<b>232</b>		<b>4,004</b>

Town Account Number	Description	2013 Budget	2013 Actual	2014 Warrant #	2014 Proposed
<b>4240</b>	<b>CEO &amp; Building Inspection</b>				
4240.100	Salary - CEO & Building Inspection	5,000	5,000		5,000
	Salary - Admin Asst. for CEO	3,000	2,415		3,000
4240.200	Expenses	1,250	1,458		1,250
4240.270	Mileage	200	0		200
4240.310	Dues & Workshop	125	0		125
4240.350	Building Inspections - Ind. Contractor	50	0		50
	<b>Total CEO &amp; Building Inspection</b>	<b>9,625</b>	<b>8,873</b>		<b>9,625</b>
<b>4290</b>	<b>Emergency Management</b>				
4290.300	Emergency Management	750	0		2,900
	<b>Total Emergency Management</b>	<b>750</b>	<b>0</b>		<b>2,900</b>
<b>HIGHWAYS &amp; STREETS</b>					
<b>4312</b>	<b>Highways &amp; Streets</b>				
	<i>Summer Maintenance</i>				
4312.361	Road Agent Charges	70,000	60,384		70,000
4312.362	Materials	30,000	57,409		35,000
	<i>Snow &amp; Ice Removal</i>				
4312.371	Road Agent Charges	55,000	48,498		55,000
4312.372	Materials	15,000	11,402		15,000
	<b>Total Highways &amp; Streets</b>	<b>170,000</b>	<b>177,693</b>		<b>175,000</b>
<b>SANITATION</b>					
<b>4323</b>	<b>Sanitation</b>				
4323.350	Solid Waste Disposal	60,106	60,106		63,693
	<b>Total Sanitation</b>	<b>60,106</b>	<b>60,106</b>		<b>63,693</b>
<b>4415</b>	<b>Health Agencies</b>				
4415.401	Northern Human Services	358	358		358
4415.402	Central NH VNA & Hospice	2,000	2,000		2,000
4415.403	Meals on Wheels	1,000	0		1,500
	<b>Total Health Agencies</b>	<b>3,358</b>	<b>2,358</b>		<b>3,858</b>
<b>WELFARE</b>					
<b>4441-4445</b>	<b>Direct Assistance</b>				
4441 + 4442	Administration & Direct Assistance	10,000	509		10,000
	<b>Total Direct Assistance</b>	<b>10,000</b>	<b>509</b>		<b>10,000</b>
	<b>Vendor Payments &amp; Others</b>				
4445.401	Tri-County CAP	4,000	2,000		4,000
4445.402	Food Pantry	2,000	2,000		2,000
	<b>Total Vendor Payments &amp; Others</b>	<b>6,000</b>	<b>4,000</b>		<b>6,000</b>

Town Account Number	Description	2013 Budget	2013 Actual	2014 Warrant #	2014 Proposed
<b>CULTURE &amp; RECREATION</b>					
<b>4520</b>	<b>Parks &amp; Recreation</b>	<b>4,217</b>	<b>4,216</b>		<b>4,971</b>
	<i>Town Parks</i>	<i>250</i>	<i>0</i>		<i>1</i>
<b>4550</b>	<b>Library - Gafney</b>	<b>11,500</b>	<b>11,500</b>		<b>11,500</b>
<b>4583</b>	<b>Patriotic Purposes</b>	<b>150</b>	<b>0</b>		<b>150</b>
<b>4589</b>	<b>Agricultural Commission</b>				
4589.200	Supplies & Postage	250	0		250
4589.301	Miscellaneous - Signs	0	0		0
4589.310	Dues & Workshop	50	0		50
	<b>Total Agricultural Commission</b>	<b>300</b>	<b>0</b>		<b>300</b>
<b>4589.600</b>	<b>Heritage Commission Expenses</b>				
	Dues	150	160		160
	Miscellaneous	100	0		100
	Workshops & Activities	100	140		100
	<b>Total Heritage Commission Expenses</b>	<b>350</b>	<b>300</b>		<b>360</b>
	<b>Total Agriculture &amp; Heritage Commission</b>	<b>1,150</b>	<b>300</b>		<b>660</b>
<b>CONSERVATION</b>					
<b>4611</b>	<b>Conservation Commission</b>				
4611.200	Administration	1	0		1
4611.300	Dues	275	100		100
4611.310	Workshops & Activities	100	0		200
	<b>Total Conservation Commission</b>	<b>376</b>	<b>100</b>	<b>0</b>	<b>301</b>
	<b>Sub-total Operating Budget</b>	<b>634,219</b>	<b>601,942</b>	<b>0</b>	<b>717,388</b>
<b>4589.500</b>	<b>Heritage Fund</b>	<b>500</b>	<b>500</b>	<b>#8</b>	<b>500</b>
<b>4619</b>	<b>Conservation Fund</b>	<b>500</b>	<b>500</b>	<b>#7</b>	<b>500</b>
<b>4900</b>	<b>Capital Outlay</b>				
4904.500	Repair of Town Roads - 2013/2014	43,000	43,000	<b>#6</b>	94,000
	<b>Total Capital Outlay</b>	<b>43,000</b>	<b>43,000</b>		<b>94,000</b>
<b>4915</b>	<b>Transfer to Capital Reserve</b>				
4915.201	Road & Bridge Repair	65,000	65,000	<b>#5</b>	65,000
4915.410	Scholastic Fund - Warrant Article	0	0		0
4915.455	Town Cemetery Fund	1,250	1,250	<b>#9</b>	1,250
	<b>Total Transfer to Capital Reserve</b>	<b>66,250</b>	<b>66,250</b>		<b>66,250</b>

Town Account Number	Description	2013 Budget	2013 Actual	2014 Warrant #	2014 Proposed
<b>4916</b>	<b><i>Transfer to Expendable Trust</i></b>				
4916.102	Building Maintenance & Grounds Fund	0	0		0
4916.206	Office Equipment	0	0	<b>#11</b>	2,000
	Property Revaluation Fund	8,000	8,000	<b>#10</b>	8,350
	<b><i>Total Transfer to Expendable Trust</i></b>	<b>8,000</b>	<b>8,000</b>		<b>10,350</b>
<b><i>Total Appropriations</i></b>		<b>751,469</b>	<b>720,192</b>		<b>888,988</b>



**8: Pike Brook, off Clark Road**

## **2014 Operating Budget**

Note: Warrant Articles are NOT Included

Category	Proposed Budget
<b>General Government</b>	
Executive	30,802
Election, Registration & Vital Statistics	21,506
Financial Administration	40,713
Legal Expenses	20,000
Revaluation of Property	1
Personnel & Administration	8,000
Planning & Zoning	10,201
Buildings	40,201
Cemeteries	2,200
Insurance	2,498
Regional Associations	1
Other	51,000
<b>Public Safety</b>	
Police/Fire/Ambulance	197,602
Forestry	4,004
Building Inspections	9,625
Emergency Management	2,900
<b>Highways &amp; Streets</b>	
Highways & Streets	175,000
<b>Sanitation</b>	
Solid Waste Disposal	63,693
<b>Health</b>	
Health Agencies	3,858
<b>Welfare</b>	
Direct Assistance & Vendor Payments	16,000
<b>Culture &amp; Recreation</b>	
Library - Gafney	11,500
Agricultural Commission	300
Heritage Commission	360
Parks & Recreation	4,972
Patriotic	150
<b>Conservation</b>	
Conservation Commission	301
<b>TOTAL</b>	<u><u>\$ 717,388</u></u>

## **Board Of Selectmen**



The 2013 year saw a wide variety of activity on many fronts.

**Schoolhouse:** The Schoolhouse was on the list of projects to be addressed in the future. In February, water pipes froze, resulting in \$18,000 in water damage to the Town House and Schoolhouse. The question then arose as to putting the insurance money back into repairs or make the repairs part of a restoration project. The Selectmen asked the Heritage Commission and the Planning Board to join them in forming a joint committee to address the issue at hand. After numerous meetings, a survey was developed and sent out for input as to the wishes of the town. We were pleased with the number responding as well as the clear indication as to the route to be taken. The Selectmen and Heritage Commission set out to begin a multistage restoration project using the insurance money and funds set aside by the voters to help cover expenses. The Heritage Commission was likewise successful in obtaining a grant to cover specific aspects of the project. The goal is to have structural work and a new heating system in place for Town Meeting on March 11.

**Road Repairs:** Brice Drive In last year's budget, monies were earmarked for surveying Brice Drive to be sure any work being done was within the town Right of Way. The survey results indicate that the layout of the road shown in development plans was not accurately portrayed. On one section of Brice Drive, the road wanders onto the front lawn of several properties. As a result, the selectmen asked to meet with the residents on site and conduct a walking tour to review the finding. The Board wants to resolve the issue in the least disruptive manner and will work with the landowners toward that goal. It is the intent of the Board to explore various options in the near future.

Work was completed on the lower portion of Brice Drive, as there were no Right of Way issues.

Moose Mountain Road A portion of the road was improved and paved. This should be especially helpful in the winter.

The town continues to make steady progress on road improvements. Our goal is not to patch problem areas, but to fix them right! While it might take longer to do all the roads, we are doing it right, which will result in significant long-term cost savings.

**Budget:** The Selectmen were again able to work within the budget approved by the voters. Unspent funds and unanticipated income were placed into a reserve fund that has traditionally been used to pay down the tax rate. The use of these reserve funds is overseen by the Department of Revenue Administration.

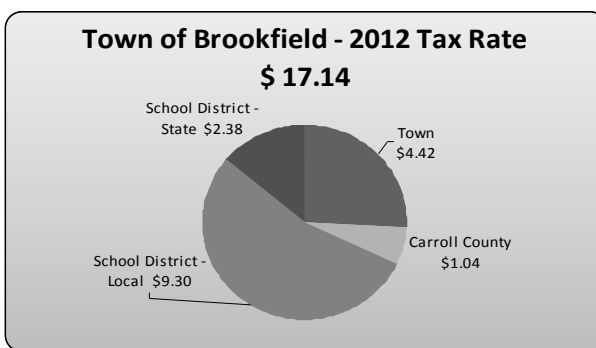
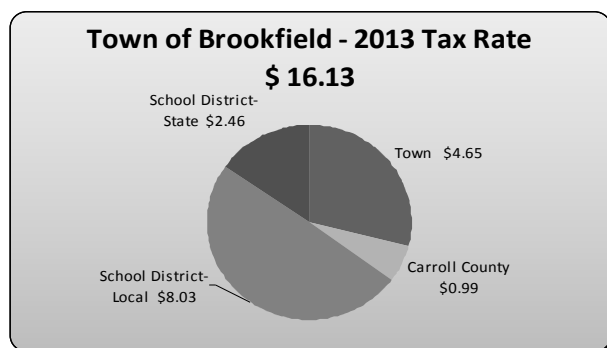
**Computer Equipment:** The cost of repairs to our aging computer equipment has risen significantly. It was apparent that it would be more cost effective to replace this equipment using monies set aside for that purpose. This equipment will be placed into service in the weeks ahead.

The Board thanks all those who give of their time and talent to make Brookfield the community it is. We have much to be proud of, and we thank you, the people, for your foresight and dedication to make this possible.

Respectfully submitted,  
*William Nelson*, Chairman  
*Richard Zacher*, Vice Chair  
*Brian Robischeau*

### ***Breakdown of Tax Rate***

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Town	\$3.86	\$3.89	\$4.42	\$4.65
County Government	1.06	.99	1.04	.99
GW School District – Local	6.84	8.38	9.30	8.03
GW School District – State	<u>2.44</u>	<u>2.47</u>	<u>2.38</u>	<u>2.46</u>
<b>TOTAL TAX RATE</b>	<b>\$14.20</b>	<b>\$15.73</b>	<b>\$17.14</b>	<b>\$16.13</b>





## **Archivist**

I have not been able to devote as much time to processing records in the archives as I would have liked this past year, due to my work schedule. I have been able to use town records for research regarding several questions related to the town, as well as the usual queries from family members seeking both vital records and other records regarding their ancestors.

In 2013, I began planning a genealogy project with the Heritage Commission. I hope to join with the Heritage Commission in sponsoring a day long genealogical workshop focusing on Brookfield families in the early years when Brookfield was still part of Strafford County (until 1840), and then up to the Civil War.

Watch for a new exhibit of early photographs of men and women of Brookfield in the front hall of the Town Office Building. Many of these photos have come to the archives in recent years and have not been seen by the general public.

Should the Town Meeting choose to erect a Veterans' Memorial this year, I hope to help, where needed, in the documentation of those men and women who served in the military in the various conflicts.

Respectfully submitted,  
*Craig F. Evans*  
Town Archivist

## **Brookfield and the War of 1812**

- The following transcription is of a letter send to the Selectmen of Brookfield, dated September 10, 1814.
- The content of the letter speaks for itself and the honorable tradition of the citizen soldier and the earliest years of our National Guard.
- The letter is 200 years old this year, and is an example of one of the many fine archival treasures we have in the Brookfield Archives. The letter is transcribed as written.

Craig Evans

New Durham Sept 11 - 1814

Agreeably to orders rec'd from the Capt. Gen'l of this State  
for immediately arming and equipping all the Mil-  
itia and hold the whole in readiness to march at  
a moments warning and also to assemble in the se-  
veral towns all the men able to do military duty who are  
otherwise exempt from ordinary military duties to  
have them organized into companies and make  
the best possible preparation for defence in case it  
should become necessary

The present awful and alarming situation  
of our country calls loudly on all classes of Citizens both civil as  
well as military to lend their aid in its defence

You Gentlemen Select Men are particularly  
charged with the latter part of this Order as the most  
proper persons to carry it into effect - you therefore  
will immediately call all the men in your towns of  
the latter description have them organized into  
one company and Officers chosen from among  
themselves

By Order of  
John T. Gilman } Capt Genl N H  
Stephen Berry Jr } Lt Col Comd't 33 Regt NH

New Durham September 10, 1814

Agreeably to orders rec'd from the Capt. Gen'l of this State for immediately arming and equipping all the Militia and hold the whole in readiness to march at a moments warning and also to assemble in the several towns all the men able to do military duty who are otherwise exempt from ordinary military duties to have them organized into companies and make the best possible preparation for defense in case it should become necessary.

The present awful and alarming situation of our country calls loudly on all classes of citizens both civil as well as military to lend their aid in its defense.

You Gentlemen Select Men are particularly charged with the latter part of this order as the most proper persons to carry it into effect – you therefore will immediately call all the men in your town of the latter description have them organized into one company and officers chosen from among themselves.

By Order of

John T. Gilman } Capt Genl N H

Stephen Berry Jr. } Lt. Col. Comd't 33 Regt. NH

## **Assessor Clerk**

It has been a great year assisting the residents of Brookfield. Please continue to visit and bring your questions. My office hours for the three positions I hold are:

**Assessing** - Wed. 8:30 AM-12:30 PM

**Administrative Assistant** - 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> Friday of the Month 8:30 AM-12:30 PM

**Code Enforcement** - Thurs. 8:30 AM-12:30 PM

The Selectmen are your elected assessors for the Town of Brookfield. With the help and knowledge of the Town's contracted assessor, Avitar Associates, the Selectmen are able to make any decisions necessary to meet the needs of the residents. As the Assessor Clerk, I meet with residents during office hours in order to discuss any tax assessment issues they may have. I work directly with the Selectmen and Avitar on any requests or questions.

Please stop by the office to acquire and review your most recent property assessment card. It is important to make sure all the correct property information is reflected on this card as this is the information from which your taxes are derived. The public computer is available in the Town Office to access your assessment card. A copy of your tax card is free for all residents and \$1 for all non-residents. Copies of maps are \$3.00 for all non-residents.

Please note our website, [www.brookfieldnh.org](http://www.brookfieldnh.org), which contains helpful information regarding abatements, exemptions and current use on the Assessing Page as well as other important information.

Feel free to e-mail me at [assessor.clerk@brookfieldnh.org](mailto:assessor.clerk@brookfieldnh.org)

Respectfully submitted,  
*Jessica Robischeau*  
Assessor Clerk

## **Auditors**

There are five parts to this report, each part consisting of three sections; general question, testing, and summary, along with recommendations. These five parts are General Ledger, Treasurer, Tax Collector, Trustees, and Town Clerk. This report is completed annually by local elected auditors as required by law.

For the Town of Brookfield, the coordination among town clerk, treasurer, and tax collector is a smooth flowing arrangement. There exists a system of checks and balances between these departments. The Trustee of the Trust Funds has a professional team of individuals that execute the functioning of the accounts. The audit of the accounts of the Town of Brookfield for the year

2013 will be completed in March 2014 and the report will be available for public inspection at the Selectmen's office.

Respectfully submitted,  
*John A. Nelson and Marilyn A. Bushman*  
Auditors

### **Cemetery Trustees**

The Town of Brookfield has more than seventy burial grounds. Members of the committee visited 42 of these graveyards during the 2013 season. Nineteen burial grounds were serviced for a total of 36 times. In addition, two graveyards were resurrected from years of neglect during six days of work. Seventeen of these are trusted, meaning that monies have been designated by family or friends in order that we are able to reimburse workers for their time.

Many residents of Brookfield are kind enough to maintain graveyards on their property and many residents volunteer their time to take care of other burial grounds. We need more volunteers to help cover the 70 plots. We still have approximately 30 sites to locate and evaluate. If you would like to help out, kindly contact one of the Trustees for more information.

There was one burial this year in the only public cemetery in town – the Brookfield Town Cemetery on Lyford Road.

We have also had numerous inquiries and visits from family members concerning gravesites in our town. These calls and visitors have come from out of town, state and country.

Special thanks to Tom Hill for his devoted time and effort, working through the spring and summer maintaining so many of our scenic gravesites.

Effective late fall of 2013, Marilyn Bushman, Chair of the Cemetery Trustees, resigned. Marilyn has served as a Cemetery Trustee since being elected in 2006. The other Trustees and the Board of Selectmen, on behalf of the townspeople, express their gratitude to Marilyn for her years of service and efforts as a Trustee.

Respectfully submitted,  
*Craig F. Evans*  
*John A. Nelson*

## **Code Enforcement Officer**

Permits issued and inspected for the year of 2013:

### **New Homes, Additions/Alterations, Outbuildings**

<b><u>Owner</u></b>	<b><u>Project</u></b>	<b><u>Estimated Value</u></b>
Aaron Dame	Add 3 season porch	\$18,480
P&D Connelly	Erect barn	\$22,000
A.R. Hughes Estate	Erect chimney	\$10,000
Ed Nason	Erect farm stand	\$3,500
G&V Randall	New roof, interior/exterior reno	\$10,000
Charlotte Coleman	Move window/interior walls reno	\$2,000
D&K Basehore	Add 3 season porch	\$14,500
D&C Mullen	Interior & exterior renovations	\$35,000
J&N Stock	Erect horse shelter	\$8,160
Erin Donnelly	Replace porch with a deck	\$2,000
W&C Randall	Erect 2 bedroom ranch style home	\$148,512
Charlotte Coleman	Insulate attic	\$2,000
Megan Murfey	Erect open porch	\$5,000
D&L Champy	Replace sunporch w/4 season porch	\$4,000
Mark Burke	Install metal roof/remove deck	\$4,000
F&P Frazier	Enclose rear deck on barn	\$1,500
J&D Greenhalgh	Erect cape style home	\$150,395
Grace Ferguson	Erect screened porch & open porch	\$20,000
J&P Dugas	Erect barn	\$32,000
R&C Bergstrom	Remodel kitchen	\$15,000
B&J Williamson	Erect 3 season porch	\$5,000
Susan Weiske	Erect garage with addition	\$32,232
Lois Munroe	Install metal roof on outbuilding	\$4,000
Peter Holland	Remodel&expand living space/add porch	\$70,000
	<b>Total Estimate Value</b>	<b>\$619,279</b>

Respectfully submitted,  
*Edward Nason*  
Code Enforcement Officer

## **Conservation Commission**

The Conservation Commission provides oversight of Brookfield's natural resources. We help residents with conservation easements and to obtain proper wetland permits. Please contact us before beginning any wetlands work such as installing a dock or culvert.

During 2013, our members maintained positive relations with surrounding conservation groups, attending events such as the November meeting with the Conservation Commissions of six surrounding towns to discuss common challenges. Here are a few other events we worked on:

In response to a proposed campground on Kingswood Lake, the Conservation Commission voiced opposition through letters to the newspaper editor and at the public hearing.

On April 27th, the Commission sponsored a Town Cleanup. Held directly after the Selectmen's Earth Day Breakfast, the cleanup was a success. Enough residents volunteered to clean all town roads. In addition, we were pleased to learn that the Selectmen transferred donations from the breakfast into the Town Conservation Fund. This year's cleanup will be on April 26<sup>th</sup> and we hope to see you. It's a nice way to get a little exercise on a spring day!

As part of Old Home Day on August 10<sup>th</sup>, the Commission led a family-oriented hike up to Copple Crown. Clear weather gave the hikers beautiful views. Trail maps for other hikes in town are always available on the town website.

Brookfield is fortunate to have so much conserved land in our town. Thousands of acres are protected in the Moose Mountain Reservation, Ellis Hatch Wildlife Management Area, and Copple Crown Conservation Area. Hopefully, we can all find time to visit these special places. A perfect hike for beginners is the short trail to Mountain Lake. Shown in the accompanying photo, Mountain Lake is not only beautiful, but has an interesting history. If you visit, look for signs of the old resort that used to attract visitors to our town.

We're always looking for new members! For more information, please see the town website or feel free to attend a Conservation Commission meeting on the first Wednesday of every month at 6:00 PM in the Town Office.

Respectfully submitted,  
*Thomas Giguere*  
Chair





**9: A fisherman tries his luck in Mountain Lake. Taken by Conservation Commission member George Yeager**



**10: A healthy looking fox as seen through the telephoto lens of Conservation Commission member Terry Jones**

## **Emergency Management**

2013 was a normal year for Emergency Management. We made the Town House available as an emergency shelter for Brookfield residents last winter. A few residents took advantage of the facility, mostly for drinking water.

The Town hired Mapping and Planning Solutions (MAPS) in 2012 through a federal grant to write the new Hazard Mitigation Plan for the town. Through the grant, and staff time in kind, there has been no monetary cost to the town. The plan is in final form awaiting approval from FEMA.

Once the new heating system is installed, the Town House will be open during emergencies, severe weather and other extreme situations, providing cooking facilities and drinking water as well as shelter if necessary. The building will be open from 6:00 AM to 8:00 PM unless sheltering is needed; it will then be open 24 hours.

Always be personally prepared for an emergency. Maintain a supply of drinking water, canned and dried food, flashlights with a supply of batteries, and lanterns that are fully charged or have plenty of lantern fuel. Also maintain a supply of any personal items and medications you may require. Remember, cordless telephones do not work when the power is out and cell phones only work when the battery is charged, so maintain at least one hardwired telephone that does not require electricity to operate. If you do not have a conventional land line, be sure to keep your cell phone vehicle charger handy. If you have any questions about emergency preparedness, contact me or Deputy Director William Nelson.

If you have an emergency, whether it is for need of Police, Ambulance or Fire Department services, dial 911 as your first call. 911 will immediately contact the county dispatch, who will dispatch the appropriate emergency service(s) to help you. Remember though, without a clearly posted and readable road address number at the end of your driveway, Emergency Services will be delayed in locating and helping you. Delays can be lengthy, if several houses in a row are not numbered and the numbers are not visible from both directions on the road. Numbers should be at least 3 inches high and 4 inches is better. The numbers need to be on a contrasting background and preferably reflective. Help us help you!

Respectfully submitted,  
*Bradford Williamson*  
Emergency Management Director



## **Fire/Rescue Department**

2013 showed a slight increase in calls, with a 7% increase in EMS calls and a 2% increase in fire calls. We operate 4 fulltime firefighter/EMT personnel to make up coverage 6:00 AM to 6:00 PM, 7 days a week. Call personnel assist during the day and cover 6:00 PM to 6:00 AM. In the fall of 2013, Tom Keane, a longtime member of our Department, retired after 26 years of service. We wish Tom and his family the best in the future. He will be missed.

The Wakefield Fire and Ambulance responded to a total of 954 calls in 2013. EMS calls in 2013 were 631. Fire calls in 2013 were 273.

Medical Calls	517	Storm Damage	3
Motor Vehicle Accidents	86	Alarm Activations	46
Cooking Fires	2	Chimney Fires	3
Structure Fires	22	Brush Fires	7
Car Fires	7	Mutual Aid	112
Illegal Fires	14	Spills, Leaks	15
Service calls	39	Lost Person	1
Good Intent	59	Misc. Calls	2
		Power Lines	19

### **Areas of Town – Total Calls Fire/EMS:**

Calls in Wakefield	802
East Wakefield	208
Union	45
Brookfield	84

Wakefield is a member of the Ossipee Valley Mutual Aid Association, which covers most of the towns in southern Carroll County. We also have mutual aid relationships with our neighbors across the border in Maine and those in Strafford County. Wakefield responded to 113 calls for fire or ambulance to other communities.

Listed below are the members of the Wakefield Fire Rescue Department. I thank them for their dedication, and their families for the support and understanding for the long hours.

Rhodes Haskell, Deputy Chief  
Janet Williamson, Paramedic  
Jerry Rowe, Captain FF  
Derik Chouinard, FF/Paramedic  
Sam Morrill, Captain FF/EMT-I  
Andrew Perkins, FF/EMT-I  
Steve Petsche, Lieut FF/EMT-I  
Peter Pszonowsky, FF/EMT-I

Jason Behrens, Lieut FF/EMT  
Joseph Riley, FF/EMT  
Jane Runnels, Captain/EMT  
Patricia Brackett, FF/EMS Admin  
Brad Williamson, FF/EMT  
Caitlin Chouinard, FF/EMT  
Jason Johnson, FF/EMT  
Ken Paul Jr, FF  
Steve Libby, FF  
Dave Silcocks, FF  
Lon Berry Jr, FF  
Dan Hill, FF  
Jason Monahan, FF  
Jared Pearce, FF  
Jason Purington, FF/EMT

Chris Stevens, FF/EMT  
Courtney Trepanier, FF  
Eric Boggs, FF  
Zack Routhier, FF  
Tom Keane, FF  
Garrett Anthony, FF  
Katherine Vigil, EMT  
Jon Gould, FF  
Tyler Kingsbury, FF  
William Hughes, FF

My thanks and gratitude to the Sanbornville Firemen's Association, and the members of the department who assist in raising money throughout the year. All funds raised go toward the purchase of new equipment. In 2013, we were able to purchase a gear washer. This machine is made to extract contaminants from turnout gear that the firefighters wear during a fire. The cost of the washer and hookup was \$6864, all paid for by donations and fundraisers. Thank you!

The Officers and members of the Wakefield Fire/Rescue Department want to thank all the Town departments and the citizens of Wakefield. We appreciate and value your support. Thank you all.

Check your smoke and CO detectors! Stay safe and have a healthy 2014.

Respectfully submitted,  
*Todd C. Nason, Chief*  
Wakefield Fire/Rescue Department

## **Forest Fire Warden**

Brookfield has been fortunate over the last few years in not having any wildfires of significant size. This is due to both responsible outdoor burning by town land owners and having a fairly wet fire season.

The majority of Brookfield land owners were very good about acquiring permits for both camp fires and burning brush. When someone gets a permit, it gives the Warden and Deputies the opportunity to ensure that only permitted materials are being burned (and burned safely), and affords the opportunity to educate land owners on safe and proper burning outside. Remember, ANY outdoor burning of wood, whether a campfire or brush, requires a permit if the ground is not completely covered with snow. Permits are available from the Warden and any of the Deputy Wardens. The Wakefield Fire Department does not issue fire permits for Brookfield.

I am looking for two or three residents interested in being Deputy Wardens, hopefully in different locations around the town. Duties include writing fire permits, smoke investigations and assisting in extinguishing wildfires. Deputies would need to complete a 24 hour wildfire training course within one year of appointment. If you are interested and willing to be active please contact me.

Remember, fire permits are required by state law whenever there is bare ground showing, regardless of the time of year. Permits may be acquired from me or any Deputy Warden.

Thank you to all residents for another uneventful year as we look forward to the same in 2014.

Respectfully submitted,  
*Bradford Williamson*  
Forest Fire Warden

## **Gafney Library**

Many people who use the Gafney Library do not realize it is a private library and not owned by the Town of Wakefield. Most libraries in a municipality are owned by the town. The Gafney Library is a private, nonprofit organization and as such its board of directors is responsible for raising operating income. In addition to presenting an annual budget to the Towns of Wakefield and Brookfield for about 84% of its operating income, library board members organize several fundraisers throughout the year including an annual appeal, an annual holiday wreath sale, “Art at the Gafney” in July and this year, proceeds from a Kindle raffle. The Gafney Board of Directors is grateful to Wakefield and Brookfield for their financial support. Residents of Wakefield and Brookfield are eligible for a free library card to borrow library items such as books, audio books, eBooks, and movies – even the telescope donated by the NH Astronomical Society. Non residents must pay a fee to obtain a library card.

A comparison of the Gafney budget to other towns in our population and area reveals higher budgets, larger libraries, more programs and materials than what the Gafney is able to offer its

approximately 5700 residents. Over time the residents of Wakefield and Brookfield have let us know through surveys and comments that they would like a larger library which would offer more programs, space for meetings, study, computer use and a teen area. In response, the Gafney board has spent a good deal of time this year preparing for future library expansion by visiting other library expansion projects, setting up an active development committee and meeting with a fundraiser. Because we are a private library not owned by a municipality, we will need to raise income privately. A study has been submitted by a library consultant indicating the library is currently doing the work of a library three times our size. The current library is about 3,000 square feet; we need 12,000 square feet to achieve the goals set by our residents and library consultant.

The first step in the expansion project requires additional land on which to expand. We now have an agreement with Fred Guldbrandsen to purchase his property and must complete the purchase in calendar year 2014. Once the library owns the necessary land, an organized effort will be made to fundraise for the new expansion project. We are excited to have the wheels in motion for a larger, more accommodating library.

Major work on the exterior of the building included lining the deteriorating gutters connected architecturally to the roof, replacing downspouts, adding a new drainage system to the front of the building, hydro-seeding the lawn, digging out aging shrubbery and chimney repairs. The decision to remain in the existing space will require ongoing repairs to the building built in 1925.

Operationally, more than 21,105 items were checked out of the library during 2013, a 4% increase over 2012. More than 1,751 eBooks and 1,340 audio books were downloaded electronically using our Overdrive subscription through the NH State Library consortium. More than 224 sessions were opened and 142 total full text articles were read for study or pleasure using the databases provided by the NH State Library through our library website. In January we were notified that our automation vendor would be going out of business requiring that we investigate, purchase, implement and train on a new system to check items in and out and generate necessary reports by June.

We have noticed an increase of people using the library as their “private office” and are happy to help with their computer, printer, copier and fax needs. As people refinance, apply for assistance and jobs they realize a need for the electronic equipment necessary to achieve these tasks and many do not have the equipment in their homes. The library is wireless 24/7 for those who need computer access outside the library’s irregular hours.

The Gafney literacy program located at the Greater Wakefield Resource Center in Union experienced an increase in students in 2013. A total of 365 visits by 81 students resulted in 19 of them earning GED certification. Others worked on computer, math and reading skills, job applications, resume updates and Accuplacer tests. A mother and daughter team studied throughout the year to pass the GED together; a trapper in his 50s worked hard to obtain his GED; a young single mother of three active young boys found time to study, work full time and obtain her GED. These are just three of the many heartwarming stories that come from this very

popular library program funded by the Town of Wakefield. Career counselor Rosemary Stewart has been working with students to attend the Rochester satellite Great Bay Community College in Rochester where training is provided for employment opportunities to students in the new and emerging technical jobs at Safran Aerospace and Albany Engineered Composites. Rosemary continues to stay in touch with the Portsmouth Navy Yard where an apprentice program is offered to students who qualify.

The library's summer reading program "Dig Into Reading" was popular among this year's 74 registered children; 44 were active participants who read 1,113 books and recorded 15,600 minutes. 97 adults and 169 children attended 27 programs throughout the six-week program. Popular throughout the rest of the year are the Lego, Science Tuesday programs, Polar Express Party and story times. Children's Librarian Diane Cassidy works with children and parents to optimize home schooling and homework projects. The Parenting section in the Youth Library and the comfortable sofa are popular among parents and the kids-sized computer and many toys and board books are popular among the younger set. Diane works cooperatively with Paul School teachers to provide library services as needed.

Art Exhibit Coordinator Peter Abate set up twelve popular monthly exhibits and will celebrate his 100th Gafney exhibit this year. Each of the monthly artists is welcome to organize a reception at the library and most do throughout the year giving residents an opportunity to learn more about different art mediums and techniques. Peter also donates his time to the annual Art at the Gafney fundraiser raffle in July which this year had a yield over \$1700.

The Friends of Wakefield Libraries continue to help the library purchase items above and beyond what our budget allows. This year they paid for newspaper and magazine subscriptions, passes to the Wright Museum, NH Farm Museum and Remick Museum, and prizes for the children's summer reading program. The FOWL members also put on the opening and closing receptions for Art at the Gafney.

Loyal volunteers worked over 1100 hours to help staff check items in and out, cover and repair books, assist with programs and other tasks as needed. We are especially grateful to our volunteers for training on the new automation system – not an easy task during the June, July and August, our busiest time of year. Without volunteers, our shelves would not be as neat, our books, audio books and movies might not be as orderly and staff would be harder pressed to make life easy for our patrons to find favorite items available for checkout. We thank all our volunteers for the time they devote to the library on a regular basis.

Current board members are Jim Murfey-President, Dick DesRoches-Vice President, Sharon Theiling-Secretary, Toni Sanborn-Corresponding Secretary, At Large members Aru'vah Ferrill, Janet Gould, Marcia Hodsdon, Carol Jeffery, Cait Mills, Barbara Wadleigh, and Alternates, Jennifer McKown, Kristin Whitworth and Jackie Winckler.

Respectfully submitted,

*Beryl Donovan*, Library Director



### **Governor Wentworth Regional School District**

It is with great pride that I present, on behalf of the Governor Wentworth Regional School Board, our annual report to the voters of Brookfield, Effingham, New Durham, Ossipee, Tuftonboro and Wolfeboro.

As I write this report, Thanksgiving is upon us. It seems fitting that this is the time of year where I pause to reflect on so many wonderful aspects of the District to highlight in our annual report. I am truly thankful for the continued opportunity to serve our communities as Chair of the Board and for the positive culture that is so well-established here. I am thankful for the smooth transition in the central office under Superintendent Kathy Cuddy-Egbert's capable leadership. It has been a hallmark of this district to be mindful always that our respective roles are ultimately about advocating for and supporting our students and our schools, and I am proud to say that under Kathy's leadership, we remain true to this guiding principle.

The GWRSD School Board participated in a summer retreat this past August. With a change in leadership and with having welcomed new Board members over the past few years, this was a much-welcomed chance to sit together as a team and focus on our collective goals. There was thoughtful conversation during the goal setting, and ultimately, the Board's priorities for the year center on these: promoting opportunities for a variety of student learning "pathways"; fostering school/community relationships; and supporting 21<sup>st</sup> century learning.

In support of 21<sup>st</sup> century learning specifically, we focused on consideration of full-day kindergarten to enrich early learning, as well expanded opportunities in the area of science, technology, engineering and mathematics (STEM) across all grade levels. The retreat also gave us an opportunity to strengthen our understanding about many topics and trends facing school boards currently. Attorney Matthew Upton took time to review topics such as the McKinney-Vento Homeless Assistance Act; non-resident students; and the Right to Know law.

It was also a pleasure to attend the opening day ceremony for staff this past August. With all of the challenges that public education is facing right now, I am confident that Governor

Wentworth Regional School District will continue to thrive among such a talented and dedicated staff and administration. The rich student learning that is happening all around the District is showcased for the Board on a monthly basis, as students share special presentations with us. This is truly one of the things I look most forward to. As we listen to the students and see their pride as they share a project or a story, it is a special reminder of why we serve as Board members—it is for the students. Through the years I have had the great pleasure to see firsthand, both as a parent and as a Board member, the quality instruction that is provided to the students of Governor Wentworth. I am so proud to be a part of this progressive, student-centered district.

Without the support from the communities of Governor Wentworth, all of the wonderful things that make this district such a special place would never be possible. On behalf of the entire School Board, I want to thank you—each voter—for your contribution to making this a wonderful place for our children; a place we can all be so proud of.

Respectfully submitted,  
*Stacy Trites*  
School Board Chairman

### **Heritage Commission**

The Heritage Commission had a busy year meeting with the Board of Selectmen and the Planning Board to deal with the damage done by frozen pipes that burst in the Churchill Schoolhouse and the Town House. We lost both bathrooms and had damage to both buildings. At this point the Churchill Schoolhouse is being repaired. Heritage Commission members were able to write and obtain a grant from Meredith Village Savings Bank to assist in putting in a handicapped accessible bathroom since these buildings are our Town's emergency facility. Once the buildings are finished we will be hosting a breakfast to show off our new facilities. We hope you will attend – we'll keep you posted.

The Heritage Commission has been supporting Wakefield/Brookfield TRAC (Trails, Rails Action Committee) in its efforts to extend the Cotton Valley Trail from Turntable Park in Sanbornville through Brookfield to Wolfeboro. We are happy to report that Phase I of the trail, from Turntable Park to Rte 16, is complete and has already received considerable use by hikers and bicyclers, along with snowmobiles taking advantage of the snowy winter. This effort has been made possible by the many donations in labor, equipment, and cash from Brookfield and Wakefield residents and friends. These donations have been used to secure a matching grant of \$30,000 from the State of New Hampshire Bureau of Trails.

Phase II of the project, to create a trail from Rte 16 at the Miss Wakefield Diner to the Clark Road railroad crossing, is scheduled to begin on May 1. Donations continue to be gratefully accepted.

This summer we held our 5<sup>th</sup> Annual Old Home Day dinner on Saturday, August 10, 2013. The historic Town House was open to the public for the day and we had a few visitors. Dinner was our fourth Memphis style B-B-Q done in conjunction with the Agriculture Commission. We again served over 100 dinners. The meat for the dinner was cooked by Rick Surette of Sea Brisket fame. Dinner was followed by music from Clearly Related String Band and it was a great way to end a wonderful day of celebrating the history of our Town. We thank the community for its support.

A Veterans Day Pot Luck Dinner was held again this year at the Town House. We had approximately 40 people attend to honor our Veterans. A lovely patriotic program was presented by a band put together by Lance MacLean. It was a nice evening to honor our Veterans. We hope more people will attend in the future – the food was great and so was the entertainment.

Respectfully submitted,  
*Marilou MacLean*  
Chairman

### **Moderator**

I thank Bob Russo for his many years of service as our Assistant Moderator. Unfortunately Bob has resigned due to health issues. I have appointed Craig Evans to take his place, and Craig has accepted. Craig is doing the online Moderator's training with the Secretary of State's office. I expect Craig will serve Brookfield well in this new role.

Due to the vacancy in the Executive Council caused by Ray Burton's demise, the Governor has called two special elections. There was a primary on January 21, 2014. The election has been set for March 11 to coincide with Town Meeting. This is creating a scheduling conflict, as the RSA requires us to keep the polls open until 7:00 PM for state elections. Traditionally, we have closed the polls at 6:00 PM so that the votes can be counted before Town Meeting begins at 7:00 PM. This year, we will start Town Meeting at 8:00 PM.

Unfortunately, we did not pass the RSA 29:2-a question a few years ago authorizing the Selectmen to bifurcate the Town Meeting, as that would have solved this scheduling problem. It is my hope that question will again find its way on to a future ballot.

Respectfully submitted,  
*William M Marsh*  
Moderator



## **Planning Board**

In continuing its mission, the Planning Board seeks to balance the desire of citizens to preserve their freedom of property ownership and to protect the rights of residents from needless infringement. Our guide in maintaining the character of Brookfield has and will always be the people of our great town. To direct us in our service to you, we rely heavily on the Master Plan and the Zoning Ordinance. One tool for attaining these directives is the Capital Improvements Program (CIP).

The Capital Improvements Program is a multi-year major undertaking that will require a vigilant focus to budget town equipment, buildings, repairs, and roads. Much time has been expended in developing a Capital Improvements Program that is simple to maintain and is self-sustaining. In an effort to achieve these goals, the Planning Board has provided a system where all road expenditures can be catalogued for planning the maintenance and budgeting of one of the town's major resources. The cataloging of all town equipment has also begun with the purpose of eventually establishing a procedure to reduce monetary waste. The necessity of a CIP cannot be overstated. With the direction of the Capital Improvements Program, the Planning Board was instrumental in providing assistance in the design and accurate assessment for repairing the Schoolhouse. Thankfully, construction has already begun to preserve a building that will now be able to stand for many years into the future.

Another major focus of the Planning Board has been to clarify the language of town ordinances. After careful consideration and legal advisement, it was determined that certain restrictions in the REC-1 zone were unenforceable. There have been many meetings to determine the fairest method for the subdividing of the REC-1 zone should any future residents apply to do so. The proposed language to amend the Zoning Ordinance is contained in ballot questions to be decided by the voters at the Town Meeting in March.

The Planning Board's ultimate objective is to provide a foundation to instill future generations with an accurate vision for the governing of our town. We, the members of the Planning Board, are grateful for the public response and participation that public hearings have provided. Members of the public are always welcome to attend Planning Board meetings.

Respectfully submitted,  
*Geary Ciccarone*  
Chairman

## **Police Department**

### **Brookfield 2013**

#### **Year in review:**

This last year was a restructuring year for the Police Department. We hired new officers who had to be trained and sent to the Police Academy. In the meantime, the officers worked very hard to keep up a professional level of service. While calls for service increased marginally, we had fewer resources to investigate crime; subsequently we did not close as many cases as we would have liked. We kept the focus on keeping the patrols on the road, and on crime prevention, which, as you can see on the chart below, was successful.

In the coming year, we will focus on preventing and clearing more crimes and an increased attention to safety on the roads.

I feel we have a great police force; it is dedicated, and cares for our community. I appreciate everyone's efforts in giving us the support we need to do a good job. It is my continuing goal to keeping the residents of our Towns safe, and to be able to live in a community where we still can enjoy the small town way of life.

#### **Policing Efforts in 2013:**

- Grant funded patrols – Again we conducted several patrols through cooperative grants: speed patrols, DWI, and area wide DWI patrols, DWI Check point, Safe Commuter patrols.
- We continue to offer the SHIELD program at the Paul School and other local crime prevention seminars at the public safety building, including Fraud, Firearm Safety & Home Defense, and “Hard Targets” property crime protection.
- The Woman's Self Defense course will be held again.
- The Firearms Safety course was very popular; I support an armed citizenry and the right to self defense. I believe criminals take notice.
- We are hoping to start a Public Safety Explorer program.

#### **Animal Control:**

- Once again we were able to find homes for every stray dog or cat last year through our adoption program.
- The ACO relocated one horse and improved other situations for horses.
- The rabies clinic was successful and will be run again this year.
- The ACO ran 12 cat clinics this year and a rabies clinic.
- Reminder, take control of your dogs; they must be under your control or on a leash. If you lose your dog, call us – he or she may be in the kennel.

## Improvements:

- We have launched a FACEBOOK page which is designed to post relevant Police information to the community. Please “like” our page and receive timely posts. We are also maintaining our web page for more statistical purposes.
- The laptop computers were implemented and are useful in keeping the Officers on the road and making them more efficient with their reporting duties.
- We have hosted regional trainings which bring more high quality training to our Officers at a lower cost than sending them out.
- A new repeater has been established by the Carroll County Sherriff’s Department for improved communications to Wakefield and Brookfield. This repeater was needed, as we had holes in our communications, and now we can speak more clearly and on portable radio to the Dispatch center.
- We are still hoping to establish neighborhood police zones where the cruiser is parked and the Officer is able to stay in the area while completing paperwork on the laptop, thus allowing more time in the field and less mileage on the cruisers.
- The new security measures that were taken at the Paul School have made that facility safer and our children safer. We have continued routinely patrolling the School and grounds.
- Again we are encouraging homeowners to display your street number at your residence; this saves valuable time, and could save a life.

## Officer of the year:

The members of the Police Department have voted for Officer Mary Devine as Officer of the Year. Mary has worked hard taking on control Evidence duties and was successful in clearing several cases. She is vigilant on patrol and helps keep the road safe.

### Brookfield Reported Cases

Calls for service	1031	Reported cases	62
Fraud, Theft	9	Directed Patrols	39
Trespass, or Vandalism	14	Security Checks	295
Burglary or attempted	3	Animal Control Calls	59
Domestic violence related	10	Mental Health related	7
Suspicious activity reports	27	Pistol permits	24

### Motor Vehicle Activity

Accidents or Incidents	17	With 1 injury
Total stops	91	
Citations	26	
Speed trailer & Surveys	10	
Speed check enforcement	45	

**Note:** The Police Department conducted 45 speed checks and added specific commuter enforcement patrols; we continued with the reduction in accident injuries for the 4<sup>th</sup> year in a row. Please keep up the good driving! Please remember to call us anytime anything looks suspicious. We still offer the “Good Morning Program” and encourage seniors to take part.

Sincerely,  
*Kenneth G. Fifield*  
Chief of Police

### Road Committee

The Road Committee has been disbanded due to lack of participation. It is now the responsibility of the Selectmen and Road Agent to create a list of all road projects.

Respectfully submitted,  
*The Brookfield Board of Selectmen*

### Tax Collector

The year 2013 has come and gone. It was a pretty uneventful year. The tax rate decreased from \$17.14 to \$16.13, a drop of \$1.01; this was a surprise that made us all happy. My warrant for the year was \$1,650,479.00; \$1,558,245.20 has been collected with \$92,233.80 uncollected at this date. This is almost 95% collected. Again I must stress that this sounds very good but we still have prior years’ unpaid taxes which makes it hard to meet our obligations.

The town took two properties this year for unredeemed 2010 taxes and have 10 properties scheduled for deeding for the 2011 taxes. Hopefully these will be paid prior to deeding time. However, I must follow the time line established by the State RSA’s concerning Liening and Deeding of property. The Tax Lien will take place April 11, 2014 on all unpaid 2013 Taxes and the Deeding will be done April 25, 2014, for all 2011 unpaid taxes.

As a reminder my office hours are every 2nd and 4th Friday from 10:00 AM to 2:00 PM or by appointment. My office number is 522-3688 and my e-mail address is

tax.collector@brookfieldnh.org. Call my home number, 522-6551, to set up an appointment and I will meet you at the office, or leave a message and I will get back to you ASAP.

Many people are taking advantage of making partial payments to help cut down on the amount of interest they pay and also it seems easier for some people to keep up this way. Needless to say, this helps the town with expenses.

Thank you for electing me for another three year term as your Tax Collector. It is an honor to serve you and I hope I have done a good job meeting your needs. I will have been your Tax Collector for thirty years at the end of this term. I can't believe it!

Respectfully submitted,  
*Diana Peckham*  
Tax Collector



**11: Churchill Schoolhouse before repairs and renovations**

# TAX COLLECTOR'S REPORT

For the Municipality of BROOKFIELD

Year Ending 12/31/2013

## DEBITS

UNCOLLECTED TAXES AT THE BEGINNING OF THE YEAR*		LEVY FOR YEAR	PRIOR LEVIES		
		2013	2012	2011	2010+
Property Taxes	#3110	Xxxxxx	\$ 194,463.03	\$0.00	\$0.00
Resident Taxes	#3180	Xxxxxx	\$0.00	\$0.00	\$0.00
Land Use Change Taxes	#3120	xxxxxx	\$0.00	\$0.00	\$0.00
Timber Yield Taxes	#3185	xxxxxx	\$ 1,177.56	\$0.00	\$0.00
Excavation Tax @ \$.02/yd	#3187	xxxxxx	\$ 13.62	\$0.00	\$0.00
Utility Charges	#3189	xxxxxx	\$0.00	\$0.00	\$0.00
Betterment Taxes		xxxxxx	\$0.00	\$0.00	\$0.00
Prior Years' Credits Balance**		(\$ 10.00 )			
This Year's New Credits		(\$ 1,255.02 )			

## TAXES COMMITTED THIS FISCAL YEAR

Property Taxes	#3110	\$ 1,650,479.00	\$0.00
Resident Taxes	#3180	\$0.00	\$0.00
Land Use Change Taxes	#3120	\$0.00	\$0.00
Timber Yield Taxes	#3185	\$ 5,131.52	\$ 424.28
Excavation Tax @ \$.02/yd	#3187	\$ 32.28	\$0.00
Utility Charges	#3189	\$0.00	\$0.00
Betterment Taxes		\$0.00	\$0.00

## FOR DRA USE ONLY

## OVERPAYMENT REFUNDS

Property Taxes	#3110				
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ \$.02/yd	#3187				
Credits Refunded		\$ 725.00	\$0.00	\$ 367.00	\$0.00
Interest - Late Tax	#3190	\$ 1,597.58	\$ 7,985.78	\$0.00	\$0.00
Resident Tax Penalty	#3190	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL DEBITS</b>		<b>\$ 1,656,700.36</b>	<b>\$ 204,064.27</b>	<b>\$ 367.00</b>	<b>\$0.00</b>

\*This amount should be the same as the last year's ending balance. If not, please explain.

\*\*Enter as a negative. This is the amount of this year's taxes pre-paid last year as authorized by RSA 80:52-a. The amount is already included in the warrant and therefore in line #3110 as a positive amount for this year's levy.

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487

# TAX COLLECTOR'S REPORT

For the Municipality of BROOKFIELD

Year Ending 12/31/2013

## CREDITS

REMITTED TO TREASURER	LEVY FOR YEAR 2013	PRIOR LEVIES		
		2012	2011	2010+
Property Taxes	\$ 1,513,733.05	\$117,503.33	\$0.00	\$0.00
Resident Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Land Use Change Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Timber Yield Taxes	\$5,131.52	\$ 498.58	\$0.00	\$0.00
Interest & Penalties	\$ 1,597.58	\$ 7,985.78	\$0.00	\$0.00
Excavation Tax @ \$.02/yd	\$ 32.28	\$ 13.62	\$0.00	\$0.00
Utility Charges	\$0.00	\$0.00	\$0.00	\$0.00
Converted To Liens (Principal only)	\$0.00	\$ 77,638.68	\$0.00	\$0.00
Betterment Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Discounts Allowed	\$0.00	\$0.00	\$0.00	\$0.00
Prior Year Overpayments Assigned	( \$ 10.00)			

## ABATEMENTS MADE

Property Taxes	\$ 522.00	\$0.00	\$ 367.00	\$0.00
Resident Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Land Use Change Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Timber Yield Taxes	\$0.00	\$ 424.28	\$0.00	\$0.00
Excavation Tax @ \$.02/yd	\$0.00	\$0.00	\$0.00	\$0.00
Utility Charges	\$0.00	\$0.00	\$0.00	\$0.00
Betterment Taxes	\$0.00	\$0.00	\$0.00	\$0.00
CURRENT LEVY DEEDED	\$ 474.00	\$0.00	\$0.00	\$0.00

## UNCOLLECTED TAXES - END OF YEAR #1080

Property Taxes	\$ 135,749.95	\$0.00	\$0.00	\$0.00
Resident Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Land Use Change Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Timber Yield Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Excavation Tax @ \$.02/yd	\$0.00	\$0.00	\$0.00	\$0.00
Utility Charges	\$0.00	\$0.00	\$0.00	\$0.00
Betterment Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Property Tax Credit Balance*	( \$ 530.02)	xxxxxx	xxxxxx	xxxxxx
TOTAL CREDITS	\$ 1,656,700.36	\$ 204,064.27	\$ 367.00	\$0.00

\*Enter as a negative. This is the amount of taxes pre-paid for next year as authorized by RSA 80:52-a.  
(Be sure to indicate a positive amount in the Property Taxes actually remitted to the treasurer.)

# TAX COLLECTOR'S REPORT

For the Municipality of BROOKFIELD Year Ending 12/31/2013

## DEBITS

UNREDEEMED & EXECUTED LIENS	2013	PRIOR LEVIES		
		2012	2011	2010+
Unredeemed Liens Beginning of FY		\$0.00	\$ 51,192.05	\$ 12,410.34
Liens Executed During FY	\$0.00	\$ 83,209.73	\$0.00	\$0.00
Unredeemed Elderly Liens Beg. Of FY		\$0.00	\$0.00	\$0.00
Elderly Liens Executed During FY	\$0.00	\$0.00	\$0.00	\$0.00
Interest & Costs Collected	\$0.00	\$ 1,885.19	\$ 4,698.41	\$ 1,712.16
<b>TOTAL LIEN DEBITS</b>	<b>\$0.00</b>	<b>\$ 85,094.92</b>	<b>\$ 55,890.46</b>	<b>\$ 14,122.50</b>

## CREDITS

REMITTED TO TREASURER		2013	PRIOR LEVIES		
			2012	2011	2010+
Redemptions		\$0.00	\$ 27,097.45	\$ 22,870.27	\$ 5,849.80
Interest & Costs Collected	#3190	\$0.00	\$ 1,885.19	\$ 4,698.41	\$ 1,712.16
Abatements of Unredeemed Liens		\$0.00	\$ 379.28	\$ 351.05	\$312.54
Liens Deeded to Municipality		\$0.00	\$ 561.36	\$ 987.08	\$ 6,248.00
Unredeemed Liens End of FY	#1110	\$0.00	\$ 55,171.64	\$ 26,983.65	\$0.00
Unredeemed Elderly Liens End of FY		\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL LIEN CREDITS</b>		<b>\$0.00</b>	<b>\$ 85,094.92</b>	<b>\$ 55,890.46</b>	<b>\$ 14,122.50</b>

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) ? Yes

Under penalties of perjury, I declare that I have examined the information contained on this form and to the best of my belief it is true, correct and complete.

TAX COLLECTOR'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
Diana J. Peckham



## **Town Clerk**

January 1, 2013 - December 31, 2013

### **Automobile Permits**

Remitted to Treasurer \$ 107,798.50

### **Dog Licenses**

Licenses 1,057.00

Late fees & fines 44.00

Remitted to Treasurer \$ 1,101.00

### **Municipal Agent Fees**

Remitted to Treasurer \$2,502.50

### **Miscellaneous**

Vital Statistics 260.00

Marriage Licenses 90.00

Town History 270.00

Landfill Permits 395.00

Blue Title Applications 308.50

Tax Copies, Tax Cards, Maps 17.50

Remitted to Treasurer \$1,341.00

**TOTAL INCOME** \$ 112,743.00

## ***Vital Statistics – 2013***

### **Births**

<u>Date of Birth</u>	<u>Name of Child</u>	<u>Name of Father</u>	<u>Name of Mother</u>
04/21/2013	Foss, Anderson Arthur	Foss, Jason	Foss, Holly
08/14/2013	Eaton, Samuel Kevin	Eaton, Richard III	Eaton, Andrea
08/16/2013	Proulx, Logan Michael	Proulx, Christopher	Proulx, Margarita
08/20/2013	Ciccarone IV, Gerald Jon	Ciccarone III, Gerald	Romano, Candace
12/06/2013	French, Sophia May	French, Nicholas	Ling, Kelsey

### **Deaths**

<u>Date of Death</u>	<u>Name of the Deceased</u>	<u>Place of Death</u>
06/30/2013	Kristin Moore	Conway, NH
10/07/2013	Weston Warren	Wolfeboro, NH
10/16/2013	Leonard Chase	Dover, NH
10/26/2013	Malcolm Wing	Dover, NH
10/29/2013	Walter McGinley, Jr.	Wolfeboro, NH
11/13/2013	Carmela Mormile	Brookfield, NH

### **Marriages**

<u>Date of Marriage</u>	<u>Location of Marriage</u>	<u>Name of Groom</u>	<u>Name of Bride</u>
03/15/2013	Wakefield, NH	Kevin P Connell	Christine K Feddern
03/15/2013	Meredith, NH	Peter Cavanagh	Jennifer Monteforte
05/04/2013	Brookfield, NH	Edward Schreier	Lisa Harris

I hereby certify that the births, deaths and marriages are correct to the best of my knowledge.

Respectfully submitted,  
*Virginia McGinley*  
Town Clerk

### **Treasurer**

I thank all the residents who voted for me at the election in 2013. I appreciate your votes and enjoy holding the position of Town Treasurer.

During 2013, the Town bought property and yield taxes in the amount of \$ 83,209.73. This amount is not included in the following reports as either revenues or expenditures. Any portions of those liens that have been redeemed are reflected in the reports.

Once again, the Town did not need to borrow any money in anticipation of taxes. This continues to be a great saving to the Town in interest payments and to me and the Selectmen in the form of paperwork.

The reports in this booklet are summaries taken from the books of the Treasurer for the period of January 1, 2013, through December 31, 2013, and are complete to the best of my knowledge and belief.

Respectfully submitted,  
*Marilou MacLean*  
Town Treasurer

## ***Profit and Loss Statement***

### **Income:**

3110	Property Taxes	1,765,438
3185	Yield Taxes	6,863
3190	Penalties & Interest	15,255
3220	Motor Vehicle Permit Fees	110,538
3230	Building Permits	4,567
3290	Other Licenses, Permits & Fees	1,846
3292	Planning & ZBA Reimbursements	1,553
3351	Shared Revenue Block Grant	120
3352	Room & Meals Tax - State of NH	31,794
3353	Highway Block Grant	27,830
3359	Other State Grant Reimbursement	450
3501	Sale of Municipal Property	640
3502	Interest on Investments	625
3509	Other Miscellaneous Income	20,757
3915	Transfer from Capital Reserve	43,000
<b>Total Income</b>		<b>2,031,275</b>

### **Expenses:**

4130	Executive	26,982
4140	Town Clerk	18,170
4141	Elections - Supervisors of Check List	648
4142	Elections - Moderator & Ballot Clerks	145
4150	Town Treasurer	6,453
4151	Tax Collector	17,973
4152	Assessor Clerk	14,099
4154	Trustee of Trust Finds	450
4157	Auditing	875
4153	Legal Expenses	6,859
4170	Personnel Administration	6,766
4191	Planning Board	8,059
4192	Zoning Board	32
4194	General Government Buildings	36,516
4195	Town Cemetery	115
4196	Insurance	2,069
4199	Archival	448
4210	Public Safety	185,396
4225	Forestry	232
4240	CEO/Building Inspection	8,873
4312	Highways & Streets	177,693

4323	Sanitation	60,106
4411	Health Agencies	2,358
4445	Welfare - Vendor Payments	4,509
4520	Parks & Recreation	4,216
4550	Library - Gafney	11,500
4589	Heritage Commission Trust Fund	500
4589	Heritage Commission	300
4611	Conservation Commission	100
4619	Conservation Trust Fund	500
4900	2013 Capital Outlay	43,000
4915	Transfer to Capital Reserve	66,250
4916	Transfer to Expendable Trust	8,000
4931	Taxes Paid to Carroll County	102,014
4933	Taxes Paid to School - GWRSD	1,174,890
<b>Total Expenses</b>		<b>1,997,096</b>
<b>Net Income</b>		<b>\$ 34,179</b>

## ***Vendor Payments and Payroll***

### **Vendor Payments - 2013**

A-440 Computer Service	3,172.50	NH Electric Co-op	147.56
A-440 Performance Sound	250.00	NH Govt Finance Officers	40.00
American Security Alarm	1,085.00	NH Municipal Assoc.	754.40
Armand G. Martineau	575.00	NH Assn of Assessing Officials	20.00
Avitar Associates of NE	11,814.91	NH City & Town Clerks Assn.	70.00
Blacksmith Printing	46.45	NH Office of Energy	60.00
Bob Sonricker Electric, LLC	1,195.23	NH Tax Collectors Assn.	172.00
Carroll County Registrar	240.30	NHTCA	100.00
Cartographic Associates	750.00	Northern Human Svcs.	358.00
Central NH VNA & Hospice	2,000.00	Ossipee Aggregates	13,312.17
Conservation Resources	348.46	Owens Leasing Co., LLC	2,110.00
Craig Evans	100.00	Peavey Brook Woodworking	3,852.00
Crowell's Towing & Repair	225.00	Pike Industries, Inc.	1,193.40
Diana Peckham	2,665.73	Pioneer Mechanical, Inc.	2,883.00
Dead River Company	209.21	Porter Office Machines	317.99
Deluxe for Business	546.49	Positively Creative Solutions	20.00
DOT Finance & Contracts	5,361.79	Postmaster	322.00
Eastern Propane	132.48	Primex	1,205.14
Eleanor DeBow	10.50	PSNH	2,747.39
Evans Brothers, LLC	9,532.00	Quality Fire Protection	49.00
Fairpoint Communications	809.62	R & D Paving	45,275.47

### Vendor Payments - 2013

Foster's Daily Democrat	233.45	Radisson Hotel	48.45
Gafney Library, Inc.	11,500.00	Red Jacket Mountain View	386.00
George Nick, AA	126.46	Rich Zacher	160.98
Gov. Wentworth School District	1,174,890.00	Rose E. Zacher	25.00
IDS	94.02	Royle Tree Company	1,200.00
International Salt	5,614.46	Salmon Press, LLC	513.30
Interware Development Co.	258.00	Sanbornville Auto Supply	7.34
Jennifer McKown	8.70	Staples	432.95
Jessica Robischeau	49.16	State of NH Criminal Records	25.00
John Dansereau	1,200.00	State of NH - UC	25.00
John Nelson	150.00	State of NH - DMV	15.00
Lakes Region Regional	70.00	State of NH-Secy of State	26.00
Land Technical Service	4077.00	T.E.N. Construction, LLC	131,132.88
Local Government Center	2,068.63	Tom Hill	29.94
		Town & Country	
Longmeadow Supply	654.42	Reprographics	667.50
Marilou MacLean	842.62	Town of Brookfield	1,000.00
Marilyn Bushman	265.00	Town of Wakefield	245,502.00
Market Basket	65.00	Town of Wolfeboro	4,216.00
Mitchell Municipal Group	6,858.83	Treasurer, State of NH	1,468.80
Moose Mtn Reg Grnwys	100.00	Treasurer, Carroll County	102,014.00
Mtn View Title Abstracting	400.00	Tri-County CAP	2,000.00
Mr. George Nick	169.77	Trustee of Trust Funds	74,250.00
Mr. Richard Nordin	150.00	Universal Building Systems	15,500.00
Mr. Thomas Lavender	150.00	Verizon Wireless	1,412.01
Mr. Tom Giguere	150.00	Virginia A. McGinley	648.93
NH Town Clerks Assn.	20.00	Virtual Town & Schools	1,500.00
NH Preservation Alliance	270.00	Wakefield Food Pantry	2,000.00
Nat'l Trust for Hist Preserve	100.00	Webber Energy Fuels	832.76
NH Correctional Industries	115.43	White Mountain Oil	3,330.48
NH Dept. of State	216.00	<b>Total Vendor Payments 2014</b>	<b>1,917,317.46</b>

### Payroll - 2013

Clifton Camp	1,250.01	George Nick	7,399.00
Alfred Cann	14.50	Diana Peckham	12,500.00
Eleanor DeBow	1,200.00	Cheryl Perry	202.50
Frank Frazier	43.50	Brian Robischeau	3,750.00
Lisa Harris	1,002.39	Jessica Robischeau	9,331.00
Carol Leary	117.00	Adeline Russo	207.00
Marilou MacLean	5,000.00	Douglas Vanderpool	43.50
Virginia McGinley	13,000.00	Lynn Watts	350.00
Jennifer McKown	1,732.89	Richard Zacher	5,000.00
Edward J. Nason	5,000.00	Rose Zacher	961.78
William Nelson, Sr.	5,000.04	<b>Total Payroll 2013</b>	<b>73,105.11</b>

### ***Cash Book Accounts***

#### **Meredith Village Savings Bank**

##### **Checking Account:**

Balance - January 1, 2013	\$ 42,345.31
Deposits	\$1,996,955.75
Transfer from Savings Account	\$ 975,000.00
Transfer to Savings Account	\$ (500,000.00)
Paid by Selectmen's Orders	\$ (2,066,596.96)

**BALANCE - December 31, 2013**

**\$ 447,704.10**

##### **Savings Account:**

Balance - January 1, 2013	\$ 555,360.57
Transfers In from Checking Account	\$ 500,000.00
Transfers Out to Checking Account	\$ (975,000.00)
Interest Earned	\$ 620.77

**Balance December 31, 2013**

**\$ 80,981.34**

**Conservation Commission Fund**

Beginning Balance	\$ 2,000.57
Deposit - Per Warrant Article #11 - Town Meeting 3/12/2013	\$ 500.00
Deposit	\$ 84.93
Interest Earned	\$ 0.95
	<hr/>
<b>Balance, December 31, 2013</b>	<b>\$ 2,586.45</b>
	<hr/> <hr/>

**Heritage Fund**

Beginning Balance	\$ 2,000.61
Deposit - Per Warrant Article #12 - Town Meeting 3/12/13	\$ 500.00
Interest Earned	\$ 0.87
	<hr/>
<b>Ending Balance, December 31, 2013</b>	<b>\$ 2,501.48</b>
	<hr/> <hr/>

**Insurance Claim Account**

Opening Deposit - Check from Insurance Company	\$ 18,738.82
Additional Deposit from Insurance Company	\$ 1,000.00
Interest Earned	\$ 2.27
Bank Charge	\$ (2.00)
	<hr/>
<b>Ending Balance, December 31, 2013</b>	<b>\$ 19,739.09</b>

**Other Cash**

Town Clerk's Petty Cash	\$ 75.00
	<hr/>
<b>Ending Balance, December 31, 2013</b>	<b>\$ 75.00</b>
	<hr/> <hr/>

## **Trustees of The Trust Funds**

2013 was a busy year for the town funds. As discussed in last year's report, the Trustees have been concerned that our accounts are losing buying power to the effects of inflation. The low returns offered by the NH Public Deposit Investment Pool have decreased to near zero and will likely stay there for years to come. As 2013 began, our choice was to continue losing 2-3% per year to inflation, or to move the funds, enabling higher returns on our investments. In March, after researching options, the Trustees moved town funds to Charter Trust Company of Concord, NH. This company is approved by the State as an investment manager for town accounts such as ours. The funds were organized into three accounts as shown below and on the accompanying spreadsheet.

Cemetery Funds.

Capital Reserve Funds (for accounts created with town appropriated money.)

Common Funds (for accounts created with public donations.)

The accounts were invested as authorized by State RSA. The Capital Reserve Funds are limited to conservative investments – basically government bonds and money market funds – and thus far, have only been invested in a CD. The other two accounts are allowed to put a portion into bonds and equities. Soon after these investments were made, actions by the Federal Reserve caused interest rates to rapidly climb. This is a long-term positive for our accounts, as it moves yields above the inflation rate. However, it caused the prices of our bond holdings to decrease in value, which was mostly offset by the interest the bonds generated.

As a result, at year-end the Cemetery and Common Funds bond holdings showed a slight gain overall, with interest and dividends covering the fall in bond prices. As this is written in mid-January 2014, interest rates have improved somewhat and the prices of our bond holdings have rallied.

Although a smaller percentage of the total, our stock investments did very well.

Our assessment is that the engagement of Charter Trust as Manager for the Town's investments has been a positive move and is likely to increase our returns to compensate for the effects of inflation.

We were saddened by the passing of former Trustee, Christopher Pinkham, in May 2013. He was instrumental in the development of the Brookfield Scholastic Achievement Award in 1996. In his memory, friends contributed a total of \$525 to that fund.

The Scholastic Achievement Award is given to the graduating high school senior with the highest grade point average. Congratulations to this year's award recipient, Benjamin French!

Respectfully submitted,  
*Richard Nordin*  
Chair



# Brookfield Trust Funds as of December 31, 2013

DATE OF CREATI ON	NAME OF TRUST FUND	PRINCIPAL						INCOME					GRAND TOTAL OF PRINCIPAL & INCOME	CEM MAINT	INVEST FEES
		%	BAL. BEG. YEAR	NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITH-DRAWAL	BAL. END YEAR	BAL. BEG. YEAR	INCOME %	DURING YEAR AMOUNT	EXPENDED DURING YEAR (note 1)	BALANCE END YEAR			
	<b>Cemetery Funds</b>														
1926	Lang, R. A. Dealand,	2.24%	200.00	0.00	0.00	0.00	200.00	38.02	2.24%	17.00	(43.65)	11.37	211.37	(38.02)	(5.63)
1927	Thomas F. Robinson,	0.56%	50.00	0.00	0.00	0.00	50.00	371.71	0.56%	4.25	(1.41)	374.55	424.55		(1.41)
1944	Noah H. Podrasnik,	1.12%	100.00	0.00	0.00	0.00	100.00	585.43	1.12%	8.50	(27.81)	566.12	666.12	(25.00)	(2.81)
1944	Joseph N. Palmer,	5.59%	500.00	0.00	0.00	0.00	500.00	6,803.45	5.59%	42.50	(39.07)	6,806.88	7,306.88	(25.00)	(14.07)
1948	Jasper T.	9.77%	873.08	0.00	0.00	0.00	873.08	282.90	9.77%	74.21	(99.57)	257.55	1,130.63	(75.00)	(24.57)
1950	Garland, Mary	2.24%	200.00	0.00	0.00	0.00	200.00	352.63	2.24%	17.00	(5.63)	364.00	564.00		(5.63)
1956	Allen, Samuel Churchill,	3.36%	300.00	0.00	0.00	0.00	300.00	482.69	3.36%	25.50	(53.44)	454.75	754.75	(45.00)	(8.44)
1965	Joseph Wentworth,	3.36%	300.00	0.00	0.00	0.00	300.00	1,802.50	3.36%	25.50	(8.44)	1,819.56	2,119.56		(8.44)
1970	Walter	2.24%	200.00	0.00	0.00	0.00	200.00	268.38	2.24%	17.00	(5.63)	279.75	479.75		(5.63)
1972	Hansen Trust Franges,	3.36%	300.00	0.00	0.00	0.00	300.00	473.12	3.36%	25.50	(53.44)	445.18	745.18	(45.00)	(8.44)
1974	Justine C.	33.56%	3,000.00	0.00	0.00	0.00	3,000.00	21,377.88	33.56%	255.01	(84.41)	21,548.48	24,548.48		(84.41)
1977	Wiley Fund Churchill, Thomas	3.52%	315.00	0.00	0.00	0.00	315.00	896.56	3.52%	26.78	(58.86)	864.47	1,179.47	(50.00)	(8.86)
1982	Lindsay Cate, James	4.48%	400.00	0.00	0.00	0.00	400.00	192.09	4.48%	34.00	(11.25)	214.84	614.84		(11.25)
1987	(Chamberlain) Cate, Myron	5.59%	500.00	0.00	0.00	0.00	500.00	730.53	5.59%	42.50	(39.07)	733.96	1,233.96	(25.00)	(14.07)
1987	(Cate) Syer, Harriet	5.59%	500.00	0.00	0.00	0.00	500.00	838.03	5.59%	42.50	(39.07)	841.46	1,341.46	(25.00)	(14.07)
1993	(Brookfield) Dailey, Louis	2.24%	200.00	0.00	0.00	0.00	200.00	157.82	2.24%	17.00	(5.63)	169.19	369.19		(5.63)
1995	B. (Blake)	11.19%	1,000.00	0.00	0.00	0.00	1,000.00	649.35	11.19%	85.00	(68.14)	666.22	1,666.22	(40.00)	(28.14)
	COMMON TRUST TOTAL	100%	8,938.08				8,938.08	36,303.09	100.00%	759.76	(644.51)	36,418.34	45,356.42	(393.02)	(251.49)

Note 1: Cemetery maintenance +investment fee

Note: On March 8th, all Cemetery Funds were moved from People's United Bank to Charter Trust Company

## Brookfield Trust Funds as of December 31, 2013

DATE OF CREATION	NAME OF TRUST FUND	%	PRINCIPAL					INCOME					GRAND TOTAL OF PRINCIPAL & INCOME
			BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR LOSSES	WITH-DRAWAL	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME %	DURING YEAR AMOUNT	EXPENDED DURING YEAR (note 1)	BALANCE END YEAR	
	Capital Reserve Funds	(Town appropriated)											
3/12/1991	Road & Bridge Repair	34.35%	78,455.73	65,000.00		(43,000.00)	100,455.73		34.35%	54.86	(23.51)	31.34	100,487.07
3/12/1991	Town Road Maint. Equip.	21.99%	50,217.87				50,217.87		21.99%	35.11	(15.05)	20.06	50,237.93
3/12/1991	Parks & Rec Equip	2.75%	6,280.99				6,280.99		2.75%	4.39	(1.88)	2.51	6,283.50
10/1/2000	Town Scholastic Awd	3.70%	8,459.11			(300.00)	8,159.11		3.70%	5.91	(2.54)	3.38	8,162.49
12/30/2003	Town Cemetery Fund	4.23%	9,652.70	1,250.00			10,902.70		4.23%	6.75	(2.89)	3.86	10,906.56
3/9/1991	Mutual Aid	4.65%	10,621.36				10,621.36		4.65%	7.43	(3.18)	4.24	10,625.60
3/12/1991	Town Bldg. & Grd Maint.	15.99%	36,515.44				36,515.44		15.99%	25.53	(10.94)	14.59	36,530.03
3/11/1997	Records Preservation	4.89%	11,158.98				11,158.98		4.89%	7.80	(3.34)	4.46	11,163.44
3/12/2002	Property Re-Evaluation	3.71%	8,473.33	8,000.00			16,473.33		3.71%	5.92	(2.54)	3.39	16,476.72
3/14/2006	Town Bldg Office Equip.	3.74%	8,552.92				8,552.92		3.74%	5.98	(2.56)	3.42	8,556.34
	COMMON TRUST TOTAL	100%	228,388.43	74,250.00	0.00	(43,300.00)	259,338.43	0.00	100.00%	159.69	(68.45)	91.24	259,429.67

Note 1: Investment fee

Note: On March 8th, all Capital Reserve Funds were moved from NH Public Deposit Investment Pool to Charter Trust Company

DATE OF CREATION	NAME OF TRUST FUND	%	PRINCIPAL					INCOME					GRAND TOTAL OF PRINCIPAL & INCOME
			BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITH-DRAWAL	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME %	DURING YEAR AMOUNT	EXPENDED DURING YEAR (note 2)	BALANCE END YEAR	
	Common Funds	(Publically donated )											
3/1/1996	Public Scholastic Awd	88.66%	31,079.38	525.00 (note 1)		(1,200.00)	30,404.38		88.66%	521.66	(169.95)	351.72	30,756.10
10/22/2012	Park Committee Fund	11.34%	3,974.18				3,974.18		11.34%	66.71	(21.73)	44.97	4,019.15
	COMMON TRUST TOTAL	100%	35,053.56	525.00	0.00	(1,200.00)	34,378.56	0.00	100.00%	588.37	(191.68)	396.69	34,775.25

Note 1: Donations received in memory of Christopher Pinkham

Note 2: Investment fee

Note: On March 8th, all Common Funds were moved from NH Public Deposit Investment Pool to Charter Trust Company

Total all Accounts December 31st, 2013: **\$339,561.30**

## **Wolfeboro Parks & Recreation**

Hello Residents of Brookfield,

Did you know that Wolfeboro Parks and Recreation welcomes all Brookfield residents to take part in year round programs at discounted “resident” rates? Through a cooperative agreement between the Towns of Wolfeboro and Brookfield, all Brookfield residents, young and old alike, are welcome to enjoy Wolfeboro Parks and Recreation programs and facilities at “resident” rates. These reduced rates apply to everything from Season Passes and Day Passes at Abenaki Ski Area, Pop Whalen Arena to programs such as Summer Day Camp, Soccer, Youth and Adult Sailing, Swim Lessons and much more.

Wolfeboro Parks and Recreation offers four seasons of recreation and beautiful open spaces and parks for all to enjoy: from the Bridge Falls Path, Sewall Woods Bike Path and Abenaki Ski Area, to Pop Whalen Ice Arena and Foss Field, there is something for just about everyone. More information on parks, beaches and programs can be found online at [www.wolfeboronh.us](http://www.wolfeboronh.us) or by picking up a Parks and Recreation Brochure at Brookfield Town Hall and at many locations throughout Wolfeboro. The brochure is published twice annually on April 1 and October 1.

2013 Brookfield Participation in Wolfeboro Parks and Recreation Programs and Facilities:

- 35 resident-rate Season Passes at Pop Whalen and Abenaki
- Hundreds of resident-rate Day Passes at Pop Whalen and Abenaki
- 49 individual resident-rate registrations for programs such as Day Camp, Soccer, Bus Trips, etc...
- Unlimited access to parks, playgrounds, beaches, new tennis courts, new basketball courts, bike paths and more

We hope to see many more of you using our facilities and participating in our programs.

From your neighbors in Wolfeboro,

Ethan Hipple and the Wolfeboro Parks and Recreation Team

***Ethan Hipple***

Director of Parks and Recreation

Wolfeboro, NH 03894

603-569-5639

[wolferecdirector@metrocast.net](mailto:wolferecdirector@metrocast.net)

## **Transfer Station**



### **Recyclables**

	<b>2012</b>	<b>2013</b>
Antifreeze	150 gal	350 gal
Batteries	2.41 tons	3.74 tons
Mixed Paper	268.28 tons	230.43 tons
Alum Cans	11.63 tons	13.39 tons
Glass	157.93 tons	185.41 tons
Fluores Bulbs	6169 units	6059 units
Used Motor Oil	1850 gal	2500 gal
Electronics	16.01 tons	20.44 tons
Textiles	14.32 tons	17.25 tons
Scrap Metals	178.02 tons	154.16 tons

### **High Cost Waste**

Tires	9.78 tons	420 units
Bulky (Demo)	511.73 tons	610.19 tons
MSW (Hsehd)	1382.95 tons	1283.87 tons

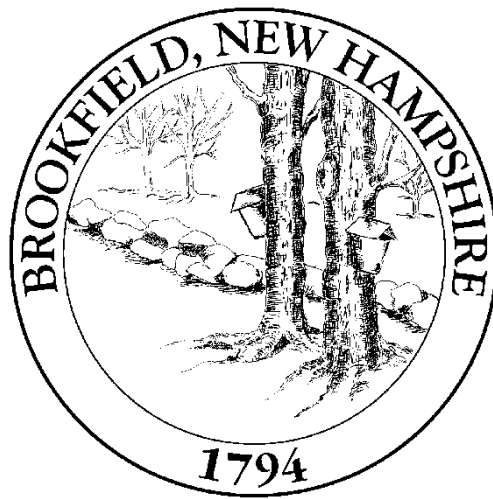
Thanks to all of you who recycle.

Respectfully submitted,  
*Warren Winn*  
Transfer Station Manager

## **Zoning Board of Adjustment**

There was no activity for the year.

Respectfully submitted,  
*Paul Tremblay*  
Chair



Town Seal

Original Pen & Ink by Judy Brenner

Front Cover - Brookfield Town House

Original Pen & Ink by Lynn Kirby